

A regular meeting of the Board of Trustees of the Pearl River Public Library was held at the library on October 23, 2023.

Present were President William Morris, Vice President Irene D'Anna, Trustee Michael McCue, Trustee Eric Sharrin, Trustee Jeannine Clark, Trustee Daniel McGuire, Director Eugenia Schatoff, Treasurer Magda Parvulescu and Senior Account Clerk Debra McDermott.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

President Morris called the meeting to order at 7:16pm.

PUBLIC COMMENTS

Resident P. Hanson brought up a way to ease the parking issues at the library. He suggested trying to get spots in the lot off Williams Street, putting a gate in the fence and then installing a sidewalk that would connect to the pathway to the library. He shared a proposal with Director Schatoff and the Board. He has spoken to Town Supervisor Theresa Kenney who seemed amiable towards the idea. Mr. Hanson is planning on attending a Pearl River School Board meeting to get their support.

MINUTES

On a motion by Trustee Clark and seconded by Trustee Sharrin, the minutes of September 26, 2023, were approved by a vote of 5-0. Trustee McGuire abstained.

TREASURER'S REPORT

The Board reviewed the Treasurer's Report, Balance Sheets, Actual Cash Flow Spreadsheets for September 2023, and the List of Warrants for October 2023.

On a motion by Trustee McCue and seconded by Trustee McGuire the board voted 6-0 to approve.

STATISTICAL REPORTS

The statistical Reports for September 2023 were noted. Director Schatoff mentioned how many requests the library gets from outside groups and individuals for room bookings and that this is not reflected in any of the statistical reports.

DIRECTOR'S REPORT

Director Schatoff thanked the Pearl River School District for forwarding the library \$525,000 of the tax levy.

She also thanked the Library Board for their nomination for Library Director of the year. NYLA is holding the award ceremony next week.

The Director's Association is recommending all RCLS library boards approve the switch of ILS contracts from SirsiDynix to ByWaterSolutions. RCLS will be funding the transition so the cost should not increase for member libraries.

OLD BUSINESS

- a. LRAC – Director Schatoff will be scheduling a meeting as soon as design development is completed. Members would like an update and the meeting will be recorded and put on the website.

COMMITTEE REPORTS

- a. Buildings and Grounds - Vice President D'Anna reported that there are three areas that the board needed to agree on before final designs can be completed.

- 1) The Buildings and Grounds committee recommended that the Library replace instead of repair the roof. Director Schatoff is working on getting grants to make up the difference between repairing and replacing. The Board reached a consensus to replace the roof.
 - 2) The committee reported on three options for completing designs on the second floor.
 - Option 1 would leave all three air handlers in the building and finish 500sq ft. at no additional cost.
 - Option 2 would require moving 2 of the air handlers on the roof and leaving one inside. This would free up approximately 1600 sq ft for renovation. Additional fees would be between \$600,000.00 and \$750,000.00.
 - Option 3 would be to move all 3 air handlers on the roof and renovate 3,000 sq feet.Collier recommended that the board should plan for the future as costs will be considerably more later. The Board reached a consensus to go with option 3.
 - 3) The third decision was whether or not the library should move out of the building during construction. It would be possible to reduce the renovation time by four to six months if the library is at another location. There would also be no need to rent chillers again. The Board reached a consensus to move the library to another location during the renovation.
 - 4) Lothrop representatives Bob Gabalski, Kathleen Sowle and Darius Sealy presented the latest design plans.
 - 5) Collier representative Erik Collier spoke to the Board about meetings with potential contractors, estimates, and updating the critical schedule. Vice President D'Anna requested that the company provide the Board with a Timeline.
- b. Policy – Will be meeting on Wednesday October 25, 2023, to discuss the Investment Policy.
 - c. Finance – Will meet on November 6, 2023, to set NYLAF amounts.
 - d. Personnel – Did not meet.

PERSONNEL

No personnel news.

NEW BUSINESS

- a. Resolution to approve a new ILS system for RCLS.
A motion to accept the resolution was made by Trustee McCue and seconded by Trustee Clark. The Board voted 6-0 to approve.

CORRESPONDENCE

No correspondence.

PUBLIC COMMENTS

Resident Hanson remarked that with the renovation, there will be more parking issues.

EXECUTIVE SESSION

At 9:25pm on a motion by President Morris and seconded by Trustee Sharrin, the Board voted to 6- 0 to enter executive session to discuss a personnel issue.

At 9:39pm on a motion by Trustee Sharrin and seconded by Vice President D'Anna the Board voted 6 -0 to come out of Executive Session.

ADJOURNMENT

On a motion by President Morris and seconded by Vice President D'Anna the board voted unanimously to adjourn at 9:40pm.

THE NEXT REGULAR MEETING WILL BE MONDAY, NOVEMBER 27, 2023.

Submitted by Debra McDermott