

A regular meeting of the Board of Trustees of the Pearl River Public Library was held at the library on June 26, 2023.

Present were Trustee President William Morris, Trustee Michael McCue, Vice President Irene D'Anna (arrived 7:18pm), Trustee Eric Sharrin, Trustee Donna Warren, (via phone - and not eligible to vote) Director Eugenia Schatoff, Senior Account Clerk Debra McDermott, and Board Clerk Mary Flanagan.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

President Morris called the meeting to order at 7:15 pm

PUBLIC COMMENTS - In attendance was Izsaak Gonzales, part-time public information specialist, who is replacing Alexis Ramos De Moore.

MINUTES - Meeting of May 22, 2023 was approved. On a motion by Trustee Mike McCue and seconded by Trustee Eric Sharrin, the Board voted 4-0 with Donna Warren abstaining to approve the minutes.

APPROVAL OF TREASURER'S REPORT, FINANCIAL REPORT & LIST OF CLAIMS

The Board reviewed the Treasurer's Report, Balance Sheet, Actual Cash Flow Spreadsheets for May 2023 and the List of Warrants for June 2023.

On a motion by Trustee Eric Sharrin and seconded by Trustee Mike McCue, with Donna Warren abstaining the Board voted 4 -0 to approve the Treasurer's Report, Balance Sheet, Actual Cash Flow Report for May 2023 and the List of Warrants for June 2023.

STATISTICAL REPORTS

The Statistical Reports for May 2023 were noted.

DIRECTOR'S REPORT

Buildings and Grounds - we need to finalize our next phase contract with Lothrop, and we need to hire a Construction Management firm. We will put out an RFP soliciting proposals for one. We will follow up with a draft timeline.

Donations - Mary Flanagan donated a lovely wooden doll cradle for the toddler play area. In honor of Lenore Loeb's 90th birthday her family asked that donations be made to the Friends of the Library. We have several options for monetary gifts depending on the amount received such as furniture options, as well as supporting us by starting the "1,000 Books Before Kindergarten" program here at our library. Also the family of former library patron and longtime library lover Sandy Colodner has donated a low vision desktop magnifier to replace our old and out of date model.,

Circulation - the department continues with the ongoing project of tagging and inventorying our entire collection. This is a vast and necessary undertaking as we prepare to move into a smaller portion of the building. Clerk Eileen Francis has been working on our displays and linking the large shipment of juvenile items materials that come in for summer reading.

In Circulation our new self checkout stations are up and running. Our staff continues to tag items in the collections and patrons have already begun using them.

Adult Services - Pearl River Library had its first Adult Dungeons and Dragons club which met on May 11, 2023. Diana Wendell Head of Adult Services organized this event and Dungeon Master Izaak Gonzales and his helper Nick DeFelice who are both pages at the library, provided a great experience for two new college graduates to experience helping to plan and run a program. The Group will meet monthly. This is part of our plan to offer more programming for younger adults. Diana Wendell and Adriane Fabio started planning for the Adult Summer Reading Program. It will be similar to last year's but with a website displaying books that our patrons read throughout the summer. It will be displayed on an Ipad on a stand next to the Reference Desk. Part-time librarian, Ginny Halprin resigned, and we are happy to report that part-time Library Assistant, Cathay Cawley, is taking over coordinating the Mahjong and Canasta weekly programs. She also led a very successful field trip to Cropsey Farm.

Youth Services - Preparations for final touches for Summer Reading are well under way! At the last Lego Challenge, for the spring, a child and his grandmother presented Librarian Kristen McIvor with a box of cookies to thank her for the wonderful program. Kiera McDermott, a patron and art student at SUNY Purchase, has been working to decorate the library's front window and children's room. In addition, she will be helping to plan our community mural project. Librarians John A. John B. and Head of Youth Services Amy Chesman connected with approximately 580 students during the PRMS lunch periods to discuss children's and teens SRP, and LL to a total of 933 students. During our school visits, Librarian Katie Bertusi was an advocate for the innovative programming that happens in the learning lab. She showed her strong connection to the school community. This makes her a valuable asset for future outreach efforts. In addition, Library Clerk Nicole Morrissey did an outstanding job representing the library at the kindergarten orientation. She was friendly, informative, and able to communicate in Spanish to parents with limited English language skills, with the popularity of our Toddler Play Space, we have purchased several games and puzzles for older children to enjoy during their visits to the children's room.

Learning Lab - Our 6 session info series Especially for Seniors was a big hit. Seniors gave us lots of positive feedback about our ongoing info sessions, which had strong in-person and online attendance. Our All About Google program introduces patrons to our scanner. Adults and seniors learned how to make the most of their Gmail, Google Drive, Google Docs and how our scanner quickly and easily connects to their accounts. The program also generated 30 Tech Help sessions in anticipation of the classes, as well as more after the sessions ended. Learning Lab Staff Member Alicia Vanderhorst helped turn seniors around on the bond. Alicia is well loved by senior patrons of PRPL for her friendliness, patience and wide range of tech skills. Her twice monthly outreach visits to the Beth Am Temple Senior Group had a clear impact on the outcome of the bond vote. She spoke to the group at length about the importance of the library bond and the important role PRPL plays in the lives of Pearl River Seniors

Patron Feedback Heather Yorks wrote a very nice email about Jim Cassetta and his Coffee Talk program, and how it should be left at every week instead of every other week. There were a few incidents at the library this past month

OLD BUSINESS - Results of 2023 Budget Vote and Trustee Election on June 13, 2023.

COMMITTEE REPORTS

- a. **Building & Grounds** - Resolution to approve the Lothrop Post Referendum contract. (TABLED to July 6, 2023 8:00 pm meeting)
 - b. RFP to hire a Construction Management firm. The board reached a consensus to proceed with the RFP process.
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- a. **Policy** - Book Challenge Simulator - Demonstration August 4, 2023
Resolution to amend By-laws Sect. 4A. A motion was made by President Morris to approve the amended By-laws revision resolution, seconded by Trustee McCue. The board voted unanimously 4 - 0 to approve the resolution as amended.
Adult Volunteer Policy (1st reading)
 - b. **Finance** - none
 - c. **Personnel** - none

PERSONNEL - None

NEW BUSINESS- None

CORRESPONDENCE - none

PUBLIC COMMENTS - none

NEXT MEETING - Reorganization meeting on July 24, 2023

ADJOURNMENT - Trustee Mike McCue made motion to adjourn tonight's meeting and President William Morris seconded the motion, motion carried 3-0 with Donna Warren abstaining to approve the minutes.

Respectfully submitted,

Mary L. Flanagan