

A regular meeting of the Board of Trustees of the Pearl River Public Library was held at the library on May 22, 2023

Present were Trustee President William Morris, Trustee Michael McCue, Vice President Irene D'Anna, Trustee Eric Sharrin, Trustee Donna Warren, Director Eugenia Schatoff, Senior Account Clerk Debra McDermott, Treasurer Magda Parvulescu, and Board Clerk Mary Flanagan.

#### **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

President Morris called the meeting to order at 7:15 pm

**PUBLIC COMMENTS** - The budget hearing was held and there were two people in attendance. John Bocchichio the YA librarian and Library Intern Melissa Mounier. President Morris made a motion to close the budget hearing and Trustee Donna Warren seconded the motion. Motion carried 5-0.

**PRESENTATION** - Alex Ballison from Troop 36 in Pearl River presented his Eagle Project on erecting two benches in the garden outside of the front entrance of the library. The Trustees reached a consensus to permit the project, and gratefully accept the proposal.

**MINUTES** - Meeting of April 24, 2023 was approved. On a motion by Trustee William Morris and seconded by Trustee Mike McCue, the Board voted 4-0 to approve the minutes with one abstention by Trustee Eric Sharrin.

#### **APPROVAL OF TREASURER'S REPORT, FINANCIAL REPORT & LIST OF CLAIMS**

The Board reviewed the Treasurer's Report, Balance Sheet, Actual Cash Flow Spreadsheets for April 2023 and the List of Warrants for May 2023.

On a motion by Trustee Donna Warren and seconded by Trustee William Morris the Board voted 5-0 to approve the Treasurer's Report, Balance Sheet, Actual Cash Flow Report for April 2023 and the List of Warrants for May 2023.

#### **STATISTICAL REPORTS**

The Statistical Reports for April 2023 were noted.

#### **DIRECTOR'S REPORT**

In Circulation our new self checkout stations are up and running. Our staff continues to tag items in the collections and patrons have already begun using them.

Youth Services - Preparations for Summer Reading are well under way! The program will focus on community with modifications to regular offerings, such as Preschool Rhyme Time with Community Helpers and Stories and Crafts with Miss Cheryl. The staff is beginning to prepare for the Summer Reading Program. This year it will focus on community with modifications to regular offerings, such as Preschool Rhyme Time with Community Helpers and Stories and a craft with Miss Cheryl at Van Houten Farms. We will have Movie nights, board games night, Disney Trivia, Family Lego Build, and Family Lawn games. There will be an author visit/book

signing which will also be a fundraiser. The children's room is currently displaying titles for Asian Pacific American Heritage month.

In response to a patron request the director also ordered several titles to expand our juvenile foreign language collection to include books in Russian. The Teen Librarian, John Boccichio, is working on some new teen events. These include a water balloon battle, video game tournament, nature photography, sidewalk graffiti and more. Learning Lab - 24 patrons have signed up for the new Spring Chicken's Choir, John Aiello has even made a Spring Chicken's website so patrons can continue practicing. We have been able to attract 30-somethings to the library with our Intro to Python Class. The level of coding was much higher than our typical Adult Tech classes. We had one incident this month where there were swastikas drawn on a table in the quiet study area. She mentioned there were three incidents at the circulation desk this month.

A highlight for the library will be a Meet n' Greet to take place on Tuesday, June 13, 2023 during our Annual Budget Vote guest speaker Mary Beth Keane, Pearl River native, author of "Half Moon" who will speak as well as sign autographs that evening.

**OLD BUSINESS - Library Renewal project** - Now that the Bond Vote passed our next steps for the Building & Grounds will meet for some Design Development.

#### **COMMITTEE REPORTS**

- a. **Building & Grounds** - will start soon to have regular Monday meetings to meet with Lothrop. We need to discuss the soft costs needed to incur and to decide to pick a General Contractor that will be needed.
- b. **Policy** -
  1. **Second and Final Reading of FMLA Policy.**  
Trustee Mike McCue made a motion to accept the policy and Trustee Donna Warren seconded the motion. Motion passed 5-0.
  11. **Second and Final Reading of PRPL Drug Free Workplace Policy**  
Trustee Donna Warren made a motion to accept the policy and Trustee Mike McCue seconded the motion. Motion passed 5-0.
- c. **Finance** - Annual Budget vote if set for Tuesday, June 13, 2023 from 9:30am to 9:00pm.
- d. **Personnel** - none

**PERSONNEL - None**

#### **NEW BUSINESS-**

- a. **Resolution to appoint Poll Workers for the Budget Vote and Trustee Election**  
Trustee Eric Sharin made a motion to appoint the poll workers for June 13, 2023 election President Willima Morris seconded the motion. Motion carried 5-0
- b. **Ratification of Library Bond Vote**  
President William Morris made a motion to ratify the vote results, Trustee Donna Warren Seconded the motion. Motion carried 5-0.

**CORRESPONDENCE** - Resignation from Mary Flanagan effective June 30, 2023.

**Public Comments** - Trustee Mike McCue suggested that the library set up a table at the Art in the Park event being hosted by the Pearl River School District on June 3, 2023, to thank the public for their support for the bond vote and to highlight some of our programs for the public to join.

**NEXT MEETING** - Annual Budget Vote June 13, 2023  
Next Regular Meeting June 26, 2023

**ADJOURNMENT**

Respectfully submitted,

Mary L. Flanagan