

A regular meeting of the Board of Trustees of the Pearl River Public Library was held at the library on April 24, 2023.

Present were President William Morris, Trustee Michael McCue, Trustee Donna Warren, Director Eugenia Schatoff, Senior Account Clerk Debra McDermott, Treasurer Magda Parvulescu and Vice President Irene D'Anna. On the phone was Trustee Eric Sharrin. Mary Flanagan, Board Clerk was absent.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

President Morris called the meeting to order at 7:15pm.

PUBLIC COMMENTS – There was no public attendance.

MINUTES – Meeting of March 27, 2023, were approved as amended. On a motion by President Morris and seconded by Trustee McCue the Board voted 3-0 (1 absent) to approve the minutes as amended.

Trustee Irene D'Anna arrived at 7:22 pm.

APPROVAL OF TREASURER'S REPORT, FINANCIAL REPORT & LIST OF CLAIMS

The Board reviewed the Treasurer's Report, Balance Sheet, Actual Cash Flow Spreadsheets for March 2023, and the List of Warrants for April 2023.

On a motion by Trustee McCue and seconded by President Morris the Board voted 4-0 to approve the Treasurer's Report, Balance Sheet, Actual Cash Flow Report for March 2023, and the List of Warrants for April 2023.

STATISTICAL REPORTS

The Statistical Reports for March 2023 were noted.

DIRECTOR'S REPORT

Director Schatoff spoke about the Self-Checkout Units that were installed last week. Staff still need training, and the tagging process has not been completed yet. The new Greeter Station will begin when the self-checkout is open and is located next to the self-checkout unit located in the main lobby. Greeters will be helping patrons with using the unit. It was noted that the RFID tags will help with maintaining inventory.

There was a brief discussion on the need to go before the Pearl River Union Free School District Board of Education to get approval of the permits for the Restroom Project.

Director Schatoff spoke to the Board about the Traps that were set to capture and relocate ground hogs that were attempting to burrow under the back patio next to an emergency exit.

OLD BUSINESS – Library Renewal Project – A video of Director Schatoff's presentation to the PRSD Board of Education can be seen on the library website. Postcards about the necessity of the Bond Referendum will be mailed out this week. Flyers will be placed out front and there will be 2 information sessions for the public on May 1, 2023, and May 3, 2023.

COMMITTEE REPORTS

- a. Building & Grounds

- i. Chiller Rental Resolution: On a motion by Trustee McCue and seconded by Vice President D’Anna, the board voted 4 – 0 to approve the amended resolution to rent a chiller for 6 months at a cost of \$68,000.00.
 - ii. Resolution to approve Emergency Restrooms Reconstruction: President Morris made the motion to approve, and Trustee Warren seconded.

Roll Call Vote:	William Morris, President:	Yes
	Irene D’Anna, Vice-President:	Yes
	Michael McCue, Trustee:	Yes
	Eric Sharrin, Trustee:	Absent
	Donna Warren, Trustee:	Yes
 - iii. Resolution to approve Emergency Restrooms Reconstruction Funding: President Morris made the motion to approve, and Trustee McCue seconded.

Roll Call Vote:	William Morris, President:	Yes
	Irene D’Anna, Vice President:	Yes
	Michael McCue, Trustee:	Yes
	Eric Sharrin, Trustee:	Absent
	Donna Warren, Trustee:	Yes
 - iv. Resolution to approve no impact SEQRA Determination: Trustee McCue made the motion to approve and Vice President D’Anna seconded.

Roll Call Vote:	William Morris, President:	Yes
	Irene D’Anna, Vice President:	Yes
	Michael McCue, Trustee:	Yes
	Eric Sharrin, Trustee:	Absent
	Donna Warren, Trustee:	Yes
- b. Policy:
 - i. First reading of FMLA Policy
 - ii. First reading of PRPL Drug Free Workplace Policy
 - c. Finance: Did not meet.
 - d. Personnel: Did not meet.

PERSONNEL

Resolution to appoint John Bocchichio to Librarian 1 at base step. On a motion by Trustee Warren and seconded by President Morris the board voted 4-0 to approve the resolution to appoint John Bocchichio.

NEW BUSINESS

- a. Resolution to amend the Annual Budget Vote and Trustee Election: On a motion by President Morris and seconded by Trustee McCue, the board voted 4-0 to approve.
- b. Resolution to appoint Poll Workers was tabled.

CORRESPONDENCE

Director Schatoff informed the board that a patron had found an item (An LP of “Mickey’s Christmas Carol”) in their parent’s attic that was checked out 40 years ago and returned it.

PUBLIC COMMENTS – There was no public attendance.

On a motion by President Morris and seconded by Vice President D'Anna the board vote 4 – 0 to go into Executive Session at 8:24pm.

ADJOURNMENT

On a motion Trustee McCue and seconded by Trustee Warren the board voted 4 – 0 to adjourn the Executive Session at 8:43pm.

On a motion by President Morris and seconded by Trustee McCue the board voted 4-0 to end the meeting at 8:44pm

NEXT MEETING – MONDAY, MAY 22, 2023