

A regular meeting of the Board of Trustees of the Pearl River Public Library was held at the library on January 23, 2023.

Present were Trustee President William Morris, Trustee Michael McCue, Trustee Irene D'Anna, Trustee Donna Warren, Director Eugenia Schatoff, Senior Account Clerk Debra McDermott, Treasurer Magda Parvulescu, and Board Clerk Mary Flanagan.

### **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Trustee Morris called the meeting to order at 7:15 pm

**DIRECTOR'S REPORT-** Director Schatoff thanked John Aiello Head of Learning Lab & Programs for his presentation this evening and his recommendations on how to proceed for the future.

We have received the new furniture for the Pearl River Room. The sidewalk has been filled in and leveled as per the Town's request.

The Tech Services Workflows Evaluation chart is being changed and updated. We are in the process of weeding the travel guides. Sue DeFelice is working on updating the Baker & Taylor standing order spreadsheet with Jim Cassetta's help. She is also working with Brodart to get past orders corrected so that staff have proper access to what they need to place orders correctly. We sent letters to digital card holders whose digital cards have expired, and they received info on how to obtain a real library card.

We are shifting books on CD/CDs to empty shelving in the back area in front of the Learning Lab. Pages have been rotating discarded and donated items in the lobby and maintaining the appearance of the shelves in the lobby.

This month new Youth Services Librarian Kristen McIvor weeded the non-fiction collection. This completed the evaluation of the entire YA Collection. Cheryl completed weeding the JP's which is one of the childrens' largest and most popular collections. These projects are essential for maintaining order in the stacks, making it easier for the pages to remove damaged, outdated titles and replace them with new ones.

Collection development responsibilities have been reassigned and formal training was provided by Brodart to all staff.

New displays include winter, Martin Luther King, Jr. and Lunar New Year providing us further opportunities to highlight our diverse book collections.

Some preCOVID programs have returned including Come! Sit! Read! with the Therapy Dogs of Rockland and practice ACT test with C2 learning of Nanuet has been successful.

The Mr. Kurt family concert had 78 people in attendance and the Wee Ply @ the Library program had 60 and provided an opportunity for us to partner with a local business. Gracie Rose donated 2 dozen scones for the program.

Recently, Laurie Wilson, Cathy Cawley, and Head of Youth services Amy Chesman visited PRHS for outreach on January 13. They connected with students and faculty, and introduced them to programming, and community service opportunities, as well as signing them up for library cards.

Our 6th Annual Learning Lab Tech Fair drew 100 people of all ages. There were many varieties of tech and steam learning labs demonstrations. Along with our young supercoders and their families, teen and tween alumni were on hand, as well as senior writers and our community partners, STAC Math Professor Meghan DeWitt and Intern Samantha Frisbee. The patron enthusiasm made clear that STEAM is big, and exciting part of the future and that the Learning Lab is an essential ingredient for longevity of the library.

December has become publishing month for PRPL Press. Volume 2 of a History of Pearl River, and Volume 6 of Writing from Life were out in print right in time to celebrate the end of a very productive 2022!

We have a new partnership with the Rockland County Music Teachers Guild, with plans to offer all their concerts at the library for free. This organization is also working with the library to help keep our piano in great playing shape.

Our twice-monthly outreach to the Senior Center at Beth AM Temple continues to be popular and has become a great way for us to introduce new staff, services and programs and library initiatives to a large group of the community. There is a very clear, positive impact on attendance at programs we promote to seniors.

Director Schatoff reported that an employee fell in the parking lot. No medical attention was required.

**MINUTES** - Meeting of December 19, 2022 was approved. On a motion by Trustee Mike McCue and seconded by Donna Warren, the Board voted 5-0 to approve the minutes as amended.

#### **APPROVAL OF TREASURER'S REPORT, FINANCIAL REPORT & LIST OF CLAIMS**

The Board reviewed the Treasurer's Report, Balance Sheet, Actual Cash Flow Spreadsheets for December 2022 and the List of Warrants for January 2023.

On a motion by Trustee William Morris and seconded by Trustee Eric Sharrin the Board voted 5-0 to approve the Treasurer's Report, Balance Sheet, Actual Cash Flow Report for December 2022 and the List of Warrants for January 2023.

#### **STATISTICAL REPORTS**

The Statistical Reports for December 2022 were noted.

**OLD BUSINESS** - None

## **COMMITTEE REPORTS**

- A. BUILDING & GROUNDS**
- B. POLICY**
- C. FINANCE** - will meet on February 6, 2023 at 5:45 pm
- D. PERSONNEL** - see Personnel Resolution
- E. TECHNOLOGY**

**PERSONNEL - RESOLUTION** - appointing Kristen McIvor as a Librarian I, base step effective December 28, 2022.

**NEW BUSINESS- RESOLUTION** - Approval of Services by Lothrop to renovate public bathrooms at a cost of no more than \$79,750.00

**There will be a special Board Meeting on Thursday , February 16, 2023.**

**CORRESPONDENCE** - None

## **ADJOURNMENT**

Trustee Irene D'Anna made a motion, seconded by Trustee Mike McCue to adjourn the Executive session at 8:16 pm. The motion unanimously passed 5-0 at 8:17pm.

Respectfully submitted,

Mary L. Flanagan