

A regular meeting of the Board of Trustees of the Pearl River Public Library was held at the library on December 19, 2022.

Present were Trustee President William Morris, Trustee Michael McCue, Trustee Irene D'Anna, Trustee Donna Warren, Director Eugenia Schatoff, Senior Account Clerk Debra McDermott, Treasurer Magda Parvulescu, and Board Clerk Mary Flanagan.

### **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Trustee Morris called the meeting to order at 7:15pm

Audit Presentation by Baldessari & Coster represented by Edward Schlomann.

Trustee Eric Sharrin arrived at 7:38 pm.

Guest Presentation by Stephen Marmon Member of LRAC.

**MINUTES** - Meeting of November 28, 2022 was approved as corrected. On a motion by Trustee Donna Warren and seconded by Trustee President William Morris, the Board voted 5-0 to approve the minutes as amended.

### **APPROVAL OF TREASURER'S REPORT, FINANCIAL REPORT & LIST OF CLAIMS**

The Board reviewed the Treasurer's Report, Balance Sheet, Actual Cash Flow Spreadsheets for November 2022 and the List of Warrants for December 2022. On a motion by Trustee Mike McCue and seconded by Trustee Eric Sharrin the Board voted 5-0 to approve the Treasurer's Report, Balance Sheet, Actual Cash Flow Report for November 2022 and the List of Warrants for December 2022.

### **STATISTICAL REPORTS**

The Statistical Reports for November 2022 were discussed and noted the increase of patrons once again this month

**DIRECTOR'S REPORT-** Director Schatoff thanked Edward Schlomann the Auditor from Baldessari & Coster for his presentation this evening. She also thanked Stephen Marmon for speaking to the board and gave them insight to decisions that need to be made for an upcoming proposed bond referendum.

We now have the Adult pages on a Saturday rotation schedule. They will help with all the Saturday programs. Also shelf reading is being done on a daily basis. Our Circulation staff has been hard at work on the RFID project, and they anticipate the collection tagging process in January. Two staff members have received training on Aspen, the new product that will replace Enterprise for patrons using our online catalog.

Holiday book displays have been set up giving us an opportunity to highlight our diverse children's collections. We recently had a successful outreach visit to the high school where librarian Kristen McIver introduced students to her calligraphy program that uses ipads and Apple pens from the Learning Lab. She discussed volunteer opportunities with the students. John Aiello demonstrated robots and Sue DeFelice offered library cards. They had some prize giveaways to all who spun the wheel.

NYT Best-selling Author David Carroll wrapped up our fall Visiting Writers Series, all who attended were very pleased and wished it lasted longer. Our Adult Dinner & Movie series have benefitted from Alicia's outreach to the Senior Center at Temple Beth Am, where we promote these and other programs.

Our November calendar included over a dozen outside groups and significant Community Partnership events, including a visit from the Orangetown Patriots, cheerleaders and an off-site program run by Kristen McIvor - Calligraphy with the girl scouts. Other community partnerships are continuing to flourish; Beer and Books at Defiant, Tech Help at Temple Beth Am. The Pearl River High School Art Teacher's Show was very popular with patrons, our Library Display Designer Alexis Ramos de Moore has done a great job planning, organizing and hanging this show with our educational partners at PRHS. Amy & Cheryl's Pop-up Train Celebration was a hit with the new donated furniture, with a storytime, a craft, and a train-themed cake made for a lot of happy kids and parents.

November was a very busy time at the Learning Lab with programs for all ages - Adult Tech, Writing from Life, Girls who Code, Fun With Robots & Stem, Stop-Motion Animation Workshop, outreach and in-library tech-help and more. Our small Lab staff is planning our 6th Annual Learning Lab Tech Fair.

Director Schatoff reported on three incidents.

**OLD BUSINESS** - Library Renewal Project - Minutes from November Meeting

#### **COMMITTEE REPORTS**

- A. **Building & Grounds**
- B. **POLICY**
- C. **FINANCE** - Meeting in January 2023
- D. **PERSONNEL** - see Personnel Resolution
- E. **TECHNOLOGY**

**PERSONNEL** - Resolution appointing Diana Wendell to Librarian I Step 5.

### **NEW BUSINESS- Approval of Resolutions**

- a. Resolution - Approval to transfer to Capital Fund from unspent monies of \$149,838. From capital lines of the last fiscal year budget.
- b. Read MISSION STATEMENT and GOALS- accepted changes
- c. Trustee Eric Sharrin gave a brief overview of a new exploration program being started by Orange & Rockland. A Go Green Initiative called "Utility of the Future." He will follow up with more information as it becomes available through the utility.

**CORRESPONDENCE** - Director Schatoff read a Christmas Card and a \$100 donation from the Meadows Community in Pearl River with thanks for letting the committee hold their board meetings in the library. A similar Christmas Greeting and \$250 donation to the library from the Sunset Toastmasters for using library space at their meetings as well. The Board received copies of a published book by 12 authors from Pearl River entitled Writing for Life. Director Schatoff also announced that the writers group was nominating John Aiello for their I Love my Librarian Award. The Pearl River Rotary would like to donate a photo of the flag that flew over Iwo Jima to be hung in the library during the summer months.

**PUBLIC COMMENTS** - none

### **ADJOURNMENT**

Trustee Eric Sharrin made a motion, seconded by Trustee Irene D'Anna to adjourn the Executive session at 9:08 pm. The motion unanimously passed 5-0 at 9:09 pm.

Respectfully submitted,

Mary L. Flanagan