

A regular meeting of the Board of Trustees of the Pearl River Public Library was held at the library on September 27, 2022.

1. Present were Trustee President William Morris, Trustee Michael McCue, Trustee Irene D'Anna, Trustee Eric Sharrin, Trustee Donna Warren, Director Eugenia Schatoff, Senior Account Clerk Debra McDermott, Treasurer Magda Parvulescu, and Board Clerk Mary Flanagan.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Trustee Morris called the meeting to order at 7:15pm

PUBLIC COMMENTS - Mr. Rudy Hanson and Ms. Eileen Rogers were in attendance from the Pearl River Cemetery Committee. They attended tonight's meeting to let us know that the tree in question was on library property and since this is a safety issue, they were all in agreement that if the library chooses to remove the tree, they are in agreement.

PERSONNEL - RESOLUTION - New Hire Full Time Head of Youth Services - Amy Chesman. Trustee Donna Warren made a motion to accept the resolution and Trustee McCue seconded the motion, motion passed 5-0.

OLD BUSINESS - Library Renewal Project- Committee meeting was held on October 6, 2022. The Focus Group has now reached 1,000 residents and feels they have sufficient number of participants for the survey with some very good suggestions. One suggestion already in place is the playtime book club. The survey results will be reported on or about October 30, 2022.

MINUTES - Meeting of August 22, 2022 approved as corrected. On a motion by Trustee Mike McCue and seconded by Trustee Eric Sharrin, the Board voted 5-0 to approve the minutes.

APPROVAL OF TREASURER'S REPORT, FINANCIAL REPORT & LIST OF CLAIMS

The Board reviewed the Treasurer's Report, Balance Sheet, Actual Cash Flow Spreadsheets for August 2022 and the List of Warrants for September 2022. On a motion by Trustee Mike McCue and seconded by Trustee Eric Sharrin, the Board voted 5-0 to approve the Treasurer's Report, Balance Sheet, Actual Cash Flow Report for August 2022 and the List of Warrants for September 2022.

STATISTICAL REPORTS

The Statistical Reports for August 2022 were discussed and noted the increase of patrons once again this month.

DIRECTOR'S REPORT- Director Schatoff reported that a very large tree branch fell onto our adjoining property (86 Franklin Avenue). The owner of the property, David Fisher, contacted staff to let us know, and to confirm he was getting estimates for debris removal. Mr. Fisher solicited an estimate from O'Sullivan Tree Service for removal and recommended that the tree needed to be removed. The Library did solicit estimates. All Companies recommended removal of the tree in question, as well as pruning back of several branches along the property line. The library has 6 estimates for removal; they range from \$4,950 to \$9,753.

The Director reported that there were several new hires this month.

The Library continues to increase in Patrons in Person and total circulation as well as Notarial service, reference and WI-Fi usage.

Thanks to the upgrades to our tech with the purchases of a new desktop computer for the lab and updated PC laptops on our AV carts we were able to run a 4-day Blender 3D Animation Camp for Tweens and Teens.

Our programming numbers have been soaring due to a great staff, and because we have developed a winning comprehensive approach to programming that covers all bases, In-person, Zoom, hybrid, outreach, one-on-one and outside group programming.

We continue to increase our Community Partnerships with Brightview Senior Center running local history bus tours.

The Library also had a 4-day Kindergarten orientation to the next generation of school kids and their parents. Kids met Pearl the CARDinal puppet, and the Learning Lab Robots. Some of the children thought Pearl was real and asked her questions. Over 100 new library cards were issued.

Director Schatoff reported that the library received many compliments this month. The Director reported that a train bench was donated by the family of Mary Marotta by her family. This bench is located in the Children's room with grateful appreciation.

COMMITTEE REPORTS

- A. **Building & Grounds** - Committee recommendations
 - a. Pursue a bond referendum in May 2023 during the Pearl River School District Vote.
 - b. Bond for \$14 Million plus \$2M contribution from library over many years. The cost would be \$128.00 per household.
 - c. Use Lothrop for design and pre-referendum services and commit to \$231,750 for their services.
- B. **POLICY** - Reviewing By-Laws Changes
- C. **FINANCE** - Committee will start in January 2023.
- D. **PERSONNEL** - Hiring a Personnel Asst. This job has been in place since August 2021 and final approval came through from Rockalnd County Personnel.
- E. **TECHNOLOGY** - Commit and approve resolution to the hybrid model contrat with RCLS. Use Sharp as our vendor for technology needs for the next three years.

NEW BUSINESS- Approval of Resolutions

- a. Resolution - RCLS Budget Approval for 2023
- b. Resolution - RCLS - Approval of Hybrid Library Participation
- c. 2023 Holiday & Closing Schedule - **TABLED**
- d. 2022-2023 Board Meeting Dates - approved as corrected

CORRESPONDENCE - none

PUBLIC COMMENTS - none

ADJOURNMENT

Trustee Eric Sharrin made a motion, seconded by Trustee Mike McCue to adjourn the meeting at 8:52pm to enter into Executive Session to discuss a personnel issue.

At 9:27 p.m. President Bill Morris made a motion to end the Executive Session. Trustee Irene D'Anna seconded the motion. The motion unanimously passed 5-0.

At 9:28 p.m. Trustee Eric Sharrin made a motion to adjourn the meeting. Trustee Donna Warren seconded the motion. The motion unanimously passed 5-0.

Respectfully submitted,

Mary Flanagan, Board Clerk