

Eric Sharrin:

Wait. See if Donna is joining us.

William Morris:

You can hear me right?

Eric Sharrin:

Yes.

William Morris:

Okay, good. Thank you.

Eric Sharrin:

You're welcome. Yes.

Magda Parvulescu:

Hi, everyone.

Eugenia Schatoff:

[crosstalk 00:01:04] Good evening, Magda.

William Morris:

[crosstalk 00:01:06] Hello, Magda.

Magda Parvulescu:

Hello. Thanks for resending the panel, Eugenia, because I never receive it.

Eugenia Schatoff:

Oh, yeah. No problem. I just resent it to everybody just in case. So-

Magda Parvulescu:

[crosstalk 00:01:24] [inaudible 00:01:24] Today. Thank you.

Eric Sharrin:

Donna will be joining us probably around 7:15. So please hang on.

Donna Warren:

Hello.

Eric Sharrin:

Hey, Donna.

Donna Warren:

Hey, guys.

Eric Sharrin:

All right. Marie won't be joining us. She is in rehabilitation right now.

Donna Warren:

Mm-hmm (affirmative).

Eric Sharrin:

So I think we are all here. All right. 7:15, I'd like to call the meeting to order. You have a flag to display Eugenia. Very good. Thank you. Lets stand as soon as you will and recite the Pledge of Allegiance. [crosstalk 00:03:36] I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all. Thank you. I'm going to rearrange the agenda a little bit. We're going to start with the minutes.

And if Robert. And Robert looks like he's joining us, what we're going to do is go old business for the amended resolution right after the minutes and then we'll get into the rest of the meeting as is. So with that said, let's take the minutes of one at a time. First, the minutes from November 23rd. Does anybody have any corrections? Comments?

William Morris:

Yeah, there's just two things on the second page.

Donna Warren:

Of January or the other?

William Morris:

To November.

Donna Warren:

In November. Okay.

William Morris:

In number two under old business there's missing word in between the policy was also amended. It should say, "So that members of the public who wish to make comments etc." The word so should be in there.

Eric Sharrin:

Yes. Also it says, "Resolution RE." I think there should be a colon following the RE in the title of that.

William Morris:

[crosstalk 00:05:17] Other than that-

Wendy Courtney:

What item are you on Eric?

William Morris:

[crosstalk 00:05:21] Number two on the second page.

Eric Sharrin:

[crosstalk 00:05:24] on the same item as Bill.

Wendy Courtney:

[crosstalk 00:05:24] Okay.

Eric Sharrin:

And so on page two, old business number two Resolution RE: Board Meeting Public Comment Policy. And then Bill mentioned in the first sentence the proposed policy was amended to include responses as follow up, the policy was also amended so that members. So the word so should be inserted between amended and that.

Wendy Courtney:

Okay.

Eric Sharrin:

And Bill, you said you had a second thing or was the-

William Morris:

No. I think it was just the one on that, I have something later on.

Eric Sharrin:

Okay.

William Morris:

There is only one there.

Eric Sharrin:

Okay. Donna, anything?

William Morris:

No, just on the next one.

Eric Sharrin:

Okay. Actually, we can go to the next one. And since all three of us were at both meetings and accept both minutes together.

William Morris:

Okay.

Donna Warren:

Okay, so I had, where you call to order and pledge allegiance. Mr. Sharon called the meeting to order at its seven... I'm thinking you say so. It's supposed to be seven o'clock pm there.

Wendy Courtney:

Yeah.

Donna Warren:

And then under library renewal project, third line down, says, "Paul May is regarding what the cost of delaying the vote and therefore..." Therefore, was that spelt?

William Morris:

That's correct. That was one of my-

Wendy Courtney:

No, that's the legal therefore not the preposition-

William Morris:

[crosstalk 00:07:12] Not the actual therefore.

Wendy Courtney:

Yeah.

Donna Warren:

Okay.

Eric Sharrin:

Therefore is correct?

William Morris:

But this isn't a legal document. This is a minutes. So it's prepositional is the appropriate form.

Wendy Courtney:

I'll check it again. But I thought I looked it up. And it was the right therefore, but I'll check it again. And I'll amend if necessary.

William Morris:

Okay.

Donna Warren:

Okay. And then the next line down at 7:50. After answering the boards', it's supposed to be apostrophe S questions. And then the last line, just a period at the end [crosstalk 00:08:03] on the adjournment.

William Morris:

[crosstalk 00:08:03] I have one more on that sentence, there shouldn't be an and between bond reference... It should be bond referendum, comma budget vote and trustee election.

Donna Warren:

Oh, I see it. Yep.

William Morris:

There's an extra and, and a missing comma.

Eric Sharrin:

So therefore with an E.

Wendy Courtney:

Wait a minute.

Eric Sharrin:

Okay. Take care of all the stuff. And then I'll go into the therefore-

Wendy Courtney:

Oh, no. A combined bond referendum and we always call the other part of the vote, the budget vote and trustee election, and this is going to be a combined bond referendum and budget vote and trustee election. So that's why the extra and is in there. But we can-

William Morris:

I don't know. It just looks as if you're talking about three items and having an extra and. I don't-

Wendy Courtney:

[inaudible 00:09:00] Technically, I am talking about [inaudible 00:09:04].

William Morris:

Right.

Wendy Courtney:

We always refer to our budget vote and trustee election and we're combining the bond referendum with our budget vote and trustee election.

Eric Sharrin:

[crosstalk 00:09:14] That's correct but-

Wendy Courtney:

[crosstalk 00:09:16] But yeah, we can... Yeah. Say what Eric?

Eric Sharrin:

So that point we only ever have the budget vote and trustee election. If we had a third item, then it becomes list where you use the comma.

Wendy Courtney:

Mm-hmm (affirmative). To make it clearer I could say combined bond referendum with the budget vote and trustee election, if that makes it clearer for you.

Donna Warren:

It does. That does. Yes.

William Morris:

Yes. Thank you. You were saying something about the therefore, Eric?

Eric Sharrin:

Yes. So according to a Grammarly, therefore, it's an adverb. That means as a consequence, as a result or hence, that's with the E, without the E it's an adverb that means for that or for it.

William Morris:

So it means it needs an E.

Wendy Courtney:

It needs an E. Yes. Yeah. And as a consequence the start of the construction.

Eric Sharrin:

All right. Any other corrections?

Wendy Courtney:

Actually, I'm going to make one. And that's, we were just discussing-

William Morris:

[crosstalk 00:10:47] that we've beaten to death. Yes.

Wendy Courtney:

Yeah, where the sentence ends with the "would be" I'm going to move the would be further into... It shouldn't end with "would be", it should be" regarding what would be the cost of delaying the vote and therefore, the start of construction". So I'm going to move where the "would be" appears.

William Morris:

All right.

Donna Warren:

Okay.

Eric Sharrin:

Okay,

Wendy Courtney:  
Now we've all edited it.

Donna Warren:  
Yeah.

Eric Sharrin:  
Excellent. If there's no further corrections, I'll make a motion to accept the minutes of both November 23rd and January 4th, as amended. Bill, you're seconding?

William Morris:  
I am seconding.

Eric Sharrin:  
Okay. All in favor?

Donna Warren:  
Aye.

William Morris:  
Aye.

Eric Sharrin:  
Donna is aye. Bill's aye and I'm an aye. Okay. And so the minutes are accepted as amended. As I've mentioned, I'd like to rearrange the agenda a little bit and move up from old business under the library renewal project. The amended resolution to directly approve the Union free District Board of Education to call special district meeting. And also the resolution, which will delegate much of... We have that one. But which will delegate our director and give her the authority to establish the date for the special district meeting within certain guidelines. So with that said, Robert, welcome.

Robert Schofield:  
Yes, how are you? Thank you.

Eric Sharrin:  
Good, how are you? Happy New Year?

Robert Schofield:  
Thank you very much.

Eric Sharrin:  
Happy New Year, everybody. If I haven't already wished you a happy and healthy New Year.

Robert Schofield:  
Excellent. So very quickly. Hi, Bill. Hi, Donna. Hi, Wendy. How are you guys?

Donna Warren:

Yes, how are you?

Robert Schofield:

I have seen Eugenia since the New Year, so I'm not ignoring her. I just Happy New Year to everybody else. So you have a single resolution before you tonight. This resolution will sound very familiar because you essentially passed it. Although when you passed it previously, it was in two separate resolutions, now it's combined into one. And basically, what we're doing is picking a new date, that date is blank. You guys can fill that in however you decide to go tonight. And then the second resolved is giving us the flexibility of having Eugenia nail down the exact date in June, if for some reason the date you choose to make doesn't work for the school district's calendar. You'll see that I said not later than the 29th because that's the last Tuesday of June. But other than that, it's pretty straightforward. Everything is the same as resolutions you've seen before with the exception of the two resolved paragraphs and they basically do what I just told you that they're set up to do.

Eric Sharrin:

All Right. So what will be next? Do you read this to us and fill in the dates?

Robert Schofield:

You don't need to read it all. I mean, you should read it, obviously. We don't need to read it out loud. You all can have... Somebody can make a motion, obviously, and then you can determine what date you want to fill in for the preferred vote date. And then it should be ready to go.

Eric Sharrin:

Okay, well, the one that I have before me has certain dates that are empty, in the second paragraph, a special meeting of the Board of Trustees. This is on the 20... Oh.

William Morris:

It's today, right?

Eric Sharrin:

Right. So this is actually a regular meeting.

Robert Schofield:

Yeah. And those things that gets filled in by the clerk later, the things you need to fill in are the resolved [inaudible 00:15:35].

Eric Sharrin:

Okay. In that case-

Robert Schofield:

It's just a certificate form.

Eric Sharrin:

Very good. In that case, the date that we have discussed was, I think, June 8th, which would be our regular voting date, second Tuesday of June. And if that doesn't work, we have I think, offered up also June 15th. We try and keep it between those two dates if possible.

William Morris:

Right, so two needs to go in that first slot.

Robert Schofield:

Right.

William Morris:

On the third page. And the next spot also. It's the same date in both, isn't it?

Robert Schofield:

Correct. Same date in both.

William Morris:

So, Wendy you got that?

Wendy Courtney:

Actually, I think Robert is going to amend it and send it to me tomorrow with the dates filled in, but if not, I can fill them in tomorrow. Yes.

Robert Schofield:

Yeah. Well deal with it tomorrow as long as we know that that's the date.

Eric Sharrin:

Okay. All right.

William Morris:

So you need a motion, Eric, or do you want to make a motion?

Eric Sharrin:

I will need a motion. And I'll need a second to it.

Donna Warren:

All right. I'll make the motion. I don't have it in front of me. But I've read it. I just got it. So.

Eric Sharrin:

Okay.

William Morris:

I'll second.

Eric Sharrin:

[crosstalk 00:17:13] Donna Warren is making the motion. Bill Morris is seconding. Okay, I'm going to call out names and I want to vote per name I call out. Eric Sharrin, I vote yes. William Morris, Vice President.

William Morris:

Yes.

Eric Sharrin:

And Donna Warren.

Donna Warren:

Yes.

Eric Sharrin:

Okay.

Wendy Courtney:

And Marie Manning is absent.

Eric Sharrin:

And Marie Manning is absent, as she is in rehabilitation. Okay, and I think that concludes this. Is there anything else that you need?

Robert Schofield:

I was just going to ask you the same thing. Do you have any questions before I let you do your rest of your meeting?

Eugenia Schatoff:

Just a quick question from me. Do you have any updates or not? Have you managed to touch base with the school district representation or not yet?

Robert Schofield:

No, luck yet, Eugenia. But I will keep trying this week.

Eugenia Schatoff:

Okay, thank you.

Eric Sharrin:

All right. Well, thank you very much for joining us, Robert. And if we have no further questions or business with Robert, I'd like to let him go. And we can continue our agenda as previously planned.

Robert Schofield:

Alright, guys, good to see you and talk tonight.

Eugenia Schatoff:

Thank you.

Robert Schofield:

And I'll get you another report here very shortly.

Eugenia Schatoff:

Thank you.

Eric Sharrin:

Thank you so much. Have a good night. All right. With that said, Our next up is the Treasurer's Report. Magdalena if you could give us the highlights. You don't have to read every single thing. But-

Magda Parvulescu:

Yeah.

Eric Sharrin:

Give us the important stuff.

Magda Parvulescu:

For November. Right? We're talking November.

Eric Sharrin:

Yes, we have two Treasurer's reports.

Magda Parvulescu:

Yes.

Eric Sharrin:

One for November, one for December. Yes. We'll take November first then. Thank you.

Magda Parvulescu:

Okay. In November, in the income we received \$4,404, from New York State Department of financing as a grant for public construction, which is a good thing. And another thing that . . . The highlights would be in the note where I put it down that we reduce our petty cash amount monthly from 500 to 300. Due to not spending that much the rest it's nothing unusual, it's in the report. So-

Eric Sharrin:

Yeah. If I may ask a question, I saw that we're paying \$505.18 a monthly fee for hotspots. Is that every single monthly pay that?

Debra McDermott:

It varies a little bit per month. It's down to \$430 now.

Magda Parvulescu:

Yeah. Around. Yeah.

Debra McDermott:

Yeah.

Eric Sharrin:

Okay. So it's approximately five to six thousand a year for the hotspots that we're spending for our community to be able to use that.

Magda Parvulescu:

Let's see, for the period of July to December, how much did we spend? But yes, you're probably right. It's around 5000 dollars.

Eric Sharrin:

Okay. And about how many hotspots do we have?

Magda Parvulescu:

That I cannot tell you. Exactly. Maybe Eugenia can help us in that.

Eugenia Schatoff:

I believe we're down to about 15 now.

Eric Sharrin:

Okay. Very good. All right. Magda, so the consulting fee is in line with what we expected?

Magda Parvulescu:

Yes.

Eric Sharrin:

Okay. Does anybody have any additional questions regarding on November Treasurer's Report?

William Morris:

And it includes questions on particular items, as well. On November.

Eric Sharrin:

All right. In that case, if we can, I'd like to move on to our December. Actually, let's go through our November-

Magda Parvulescu:

The whole package, right.

Eric Sharrin:

Yeah, yeah, just let's concentrate on November. The warrants were actually for December because we took care of the November warrants back in November. Our balance sheet showed nothing unusual. So let's go to the Treasurer's Report for December.

Magda Parvulescu:

Okay, in December... I'm trying to give you the highlights, the expenses are nothing unusual, in the expenses section. The consulting fee, maybe because we spent \$21,860 and I did give you a breakdown.

Eric Sharrin:

Mm-hmm (affirmative).

Magda Parvulescu:

And also, in the income section, we receive funds for November, actually, election in the amount of \$720. The rest it's nothing unusual and everything is on the report.

Eric Sharrin:

Okay, so I don't know if it's possible. But with Adobe, I know they have a specific fee, per person for like a school, library, etc. I only know this because my daughter is going to a school and I have to pay a fee for her. But while I was looking, I noticed they also had something like an annual fee, which on a 12 month basis came in a lot less money than a monthly fee. I'm not sure what needs to be done to receive that amount but I'm just wondering if somebody could look into that. And if there are any questions, they can certainly give me a call and I could show them where I found it on the website so that it can be investigated. Because I think we're paying about \$21 to \$30 either \$19.99 or it's \$29.99 for each subscription. And this came out to about \$147 for the year which is significantly less.

Magda Parvulescu:

Yeah.

Eric Sharrin:

But it's something that you have to call them about and I'm not sure if we have to have a minimum number of people for that. I don't know any of the details actually. But like I said, if somebody wants to give me a call, I'll gladly show them where I found it and you can pursue it.

Eugenia Schatoff:

Yeah. Do you want to email it to me because we already purchase it through TechSoup which is like reduced cost software electronics for nonprofit and educational institutions. But if you found a better deal, just send it my way. And we'll follow up.

Eric Sharrin:

Right. In this case, I think, TechSoup is not giving us any discount off of Adobe. We're just purchasing through TechSoup, as opposed to purchasing through Adobe because we are a nonprofit, we are a library. So it's a little different there, where certain things you do get that discount. For this, we could go directly to the company. I'll send you that link and a picture of what I saw. I just wanted to mention that.

Magda Parvulescu:

Thank you.

Eric Sharrin:

Thank you. All right. Otherwise, does anybody have any questions for the-

William Morris:

On the snowfall on the December 16th, where we had to pay an extra \$600 to the plowing companies, by what measure do they determine that it's more than 10 inches?

Eric Sharrin:

So I actually looked at this, Bill, when I was doing the checking the cheques, and it's a 10 inch measurement.

William Morris:

Right.

Eric Sharrin:

It is sent. Now, this is something if we want to... They sent in a report that they get from a service that they sign up for, which tells you what the actual snowfall amount is. And in that case, it was like 9.81 inches. It's not like it was five inches or six inches, I think it was close enough to a 10 inch snowfall when they [inaudible 00:26:26] that... For the 19th one hundreds of an inch. I don't know...

William Morris:

Yeah, you would round up. That's reasonable. I just didn't remember it being that much snow. And I was wondering what the service is... What official record they're using to determine?

Eric Sharrin:

So, yeah. That'd be because... They were doing this when it was snowing, it was light and fluffy. And then when you get if you waited, it did weigh itself down as it got more rainy. And-

William Morris:

Right. It's always a bugaboo with me.

Eric Sharrin:

Sure sure.

William Morris:

I feel like it's not like we got three feet of snow. If they have to come through once, they come through once. I don't think the difference between six inches and 10 inches means very much.

Eric Sharrin:

Right. I think it's called like [certifiedsnowfalltotals.com](http://certifiedsnowfalltotals.com).

William Morris:

Yeah.

Eric Sharrin:

Look up is what they use.

William Morris:

All right. I was trying to look on the National Weather Service. I wasn't, but I just started now.

Eric Sharrin:

Yeah, this is very much more localized. Because I mean, they literally New City, Pearl River, etc.

William Morris:

Okay.

Magda Parvulescu:

That's good because they thank you also, before the snow, they come and put the salt and they charge you for that salting the area. I mean-

William Morris:

Yeah. No. We paid for that already.

Donna Warren:

They get you every which way. Yes.

Magda Parvulescu:

Yeah. It's ridiculous.

Donna Warren:

They do. They do.

William Morris:

Right. I mean, just... I'll stop now.

Donna Warren:

Yeah.

Eric Sharrin:

Okay.

Donna Warren:

I have a couple questions on the January cheques. So firstly, the membership renewals that we have for the museum passes. I'm concerned a little because there are a lot of money. Obviously, the borrowing has been down quite a bit with COVID. And the museums are not even open right now. I mean, are we

going to get a percentage off? Or how does this work? I mean, if any of the things that I personally have renewed as far as memberships go, and that are not available have extended out a year.

Magda Parvulescu:

Yeah. They, probably, they will give us because in the other library that I'm working, we got some off because of that.

Donna Warren:

Yeah.

Magda Parvulescu:

But that was the private... What is that? Frick Collection Museum. They give us some 20% off discount not that much. But-

Donna Warren:

Well, I think that we have to look into this a little bit because obviously these are not open. So-

Magda Parvulescu:

Yeah, that's true.

Donna Warren:

We're renewing... Why renew now then, if that's the case?

Magda Parvulescu:

Well people are expecting maybe in the future they will go to the museum so we have to pay but-

William Morris:

We could do it then.

Donna Warren:

[crosstalk 00:29:16] Yeah, I understand that but we could do it... Right. We could wait and not pay for months that can't be used because we've already had such a big loss with what we've done this year as far as paying money out to these museums and not being able to use them. [crosstalk 00:29:28] So I'd like we're like at least somebody to maybe pick up the phone and call about that if you could.

Magda Parvulescu:

All right. We will do so.

Debra McDermott:

I think some of the museums you can make appointments and actually come in.

Eugenia Schatoff:

A lot of them are open by appointment.

Donna Warren:

Yeah.

Eric Sharrin:

Yes. So they are many of them, if you actually look into it, not that I would go but my wife and I was thinking of going for my birthday. And as was stated if you do make an appointment, you can go down to the museum. I just don't feel like going down.

Eugenia Schatoff:

We just went through and reviewed all the museum passes. So we didn't continue with any of the ones that aren't open. Any of them that aren't allowing people, we suspended. We just went through this process.

Donna Warren:

Oh, you did?

Eugenia Schatoff:

Yeah, maybe like a month ago.

Donna Warren:

That's fine. That's what I wanted to hear. That somebody was looking at it and that we had an answer because the difference between year to date, what we've used is quite a big difference. I don't want to pay for what we're not using?

Eric Sharrin:

Yeah.

Eugenia Schatoff:

We did get rid of some.

Donna Warren:

Yeah. Okay.

Eric Sharrin:

In December, they were none. But in November, I see that there were three museum passes borrowed. So some are getting used.

Donna Warren:

Right. But if you look at the difference between the year to date, obviously, there's a huge difference. So I'm just saying we should be taking a look at it.

Eric Sharrin:

Absolutely.

Donna Warren:

All right. A couple of quick questions. I just want to know the difference between what is a Meridian IT as opposed to the Pitney Bowes machines, what is that?

Debra McDermott:

The Meridian IT is the voicemail and the separate lines on the phone service and the Pitney Bowes is the postage machine.

Donna Warren:

Right. I thought-

Debra McDermott:

Yeah.

Donna Warren:

I thought Piney Bowes is postage but it states on here, quarterly payment for postage under Meridian. That's why I questioned it. I just wanted to understand the difference.

Debra McDermott:

Yeah, I meant the postage machine. There was one duplicate entry-

Donna Warren:

[crosstalk 00:31:29] Yeah. I saw that.

Debra McDermott:

[crosstalk 00:31:30] We're getting a refund on that.

Donna Warren:

[crosstalk 00:31:31] Right.

Debra McDermott:

And then also purchase \$200 worth of postage.

Donna Warren:

Okay. And just a general question. I think probably, maybe this would be a Eugenia question. But the making games with coding, we're using Michael Coakley. And I'm just curious about that, because I think usually John does that. Right. And I just wondered what the change there was?

Eugenia Schatoff:

So yeah, so John has certain areas of expertise, technically speaking, and part of being able to offer a full, complete course listing for the Learning Lab is branching out and having people with different technical skill set, different languages, different areas of expertise. And so he's an example of somebody local, who can do the programming. And it's been very good to be able to offer more in the Lab.

Donna Warren:

I see. Good, thank you. That's all I have.

Eric Sharrin:

Okay. So, any other questions on the December or January cheques?

William Morris:

No, I'm good.

Eric Sharrin:

All right. So this point I always forget; is it a motion to accept the report or is it... Actually, Donna-

Donna Warren:

[crosstalk 00:33:13] Yeah, we have to move accept separately, don't we?

Eric Sharrin:

[crosstalk 00:33:15] Will you make a motion to accept the December warrants. I make the motion.

Donna Warren:

[crosstalk 00:33:18] Right. Right. So I'll make a motion to accept the November cheques.

Eric Sharrin:

Okay. I second that motion. All in favor?

Wendy Courtney:

Sorry. It's the November reports but they're the December cheques.

Eric Sharrin:

Yes.

Wendy Courtney:

And then it's the December reports with the January cheques.

Eric Sharrin:

Got you.

Wendy Courtney:

So it's the November reports with December cheques.

Eric Sharrin:

[crosstalk 00:33:32] So November reports with December cheques.

Donna Warren:

November reports with December cheques, that's fine.

Eric Sharrin:

Okay, I second. All in favor. Donna, Bill and I vote in favor. None opposed. None abstained. And now I make a motion to accept the December reports with the January checks.

Donna Warren:

I'll second.

Eric Sharrin:

Donna is seconding. All in favor?

Donna Warren:

Aye.

Eric Sharrin:

Bill, Donna, Eric all vote yes. None opposed. None abstain. Thank you. And now, the statistical reports for November and then December. So I actually had a question. I noticed in November, we were paying for the youth services and, I think, it was \$600 for the four sessions or so. And as I gather, it was the 11/2 session of the Teen Thanksgiving craft. And the 11/9 of the thing Teen Thanksgiving craft, 11/16, Bilingual Teen Art craft. And the Teen Craft 3D Snowflake on 11/30. They just seem to coincide with the actual amount on the check date. I was just wondering, is... Looking at the number of people, is this... First of all, am I correct in my assumption of what these payments were for?

Debra McDermott:

I'm not sure I understand your question.

Eric Sharrin:

Give me a second I'm looking for it.

Debra McDermott:

Okay.

Eric Sharrin:

It was actually a... I'm just-

Eugenia Schatoff:

What I can add is that, that was actually something that we were just talking about today and what we consider to be kind of low attendance. And so we're going to be re-imagining how we offer these classes.

Eric Sharrin:

Okay, yeah. I'm just looking for the January cheques and... Sorry, I'm not finding them right now. I know, I could see them with my packet... When I put my packet back together I may have-

Donna Warren:

Don't you think though they're low because of COVID, right now?

Eugenia Schatoff:

I think that, especially in COVID, we've had some programs that get 25 people, we have programs to get 50 people, we had programs that have gotten over 100 people, I think that, it's very interesting for us in terms of programming because what we were dealing with as kind of like a temporary situation has now extended into being a long term situation. And we don't know when we're going to be able to publicly gather in the library for programming. So we've actually been having this conversation at the department level, at the programming level because we have to kind of reset how we're thinking about programming remotely, because this is our new reality for the foreseeable future.

Eugenia Schatoff:

So for me, personally, in my estimation, \$150 for a program that averages about nine people, that's a little bit low for me. And so I would want to either repackage it, make it for a different audience, make the scope wider, pair it up with another existing program, advertise it better, there are a lot of solutions. But that's actually something that we were talking about just today is something that isn't as successful as we would like it to be.

Eric Sharrin:

And you hit the nail on the head of what I was asking. Because these programs are done, it's not in person, online, and if we're not getting the attendance, is it something we want to revisit. So thank you. That's my question there.

Eugenia Schatoff:

Yes, absolutely.

Eric Sharrin:

Okay, does anybody have any other questions regarding the statistics?

William Morris:

Nope.

Eric Sharrin:

Nope. If no further questions, I'd like to move on to the Director's report.

Eugenia Schatoff:

Yeah. So we do have ongoing finance committee meetings. So the finance committee is working on the 2021-2022 fiscal year budget. So those are weekly meetings that are occurring now with the aim of having a draft budget to present to the library board and to the public at the next board meeting. So that's ongoing and the committee is committed to complying with the tax cap. So that is something we just received notice of that we're looking at a 1.23 something, something, something of six digit percentage of increase. So we're definitely going to be complying with the tax cap. So I know you guys all read the reports. One main thing that I would just like to bring to your attention is that you did receive copies of the audit for last fiscal year. So you should have received paper copies of that. And there are a couple of things that we've been discussing, Deb and I, in terms of how we account for monies spent on the building project because according to our capital fund policy and according to conventional wisdom, those are things that we can put in the capital line.

Eugenia Schatoff:

And so I don't know the effective date, Deb, maybe you can state when we're going to start. But in anticipation of the renovation project, in anticipation of separating out the library renewal project costs that we've already incurred, the auditors have approved us moving those items into the capital line of the operating budget. And so that's going to be very clean in terms of showing what we spent to date. And it not only covers testing that we've had done, it covers legal fees, it covers architectural and specialist fees, any monies that we have devoted to the project, we can now separate out to really have a clear picture as to how much we've spent to date and in this fiscal year on the library renewal. So Deb, I don't know when we're going to start that or how we're going to implement it.

Debra McDermott:

Well, I backdated some of it already. So I will have revamped cash flow reports for the next board meeting. It went back to July 1st. So what you see now for Calgi and some of the lawyer's fees, those have all been moved over to the capital project line. And then anything moving forward that I will also put in that capital budget line.

Eugenia Schatoff:

So I'm very excited because it's going to be very clean for us going forward. And it will clearly separate things out.

Debra McDermott:

Yeah.

Eugenia Schatoff:

So a couple-

Donna Warren:

Can I just ask a quick question before you go on?

Debra McDermott:

Mm-hmm (affirmative).

Donna Warren:

Do we have to note that out under the capital budget line, specifically for what it's for or you just lump it together?

Debra McDermott:

Right, now it's lumped together, I have to see with the auditor still about maybe adding a separate line because it doesn't seem appropriate to added into equipment purchases. So I'd rather put it as something else. So right now I just have it in the general line.

Donna Warren:

I'm just wondering for us, when we're evaluating it, if we should be seeing it. I get it under the capital line, but maybe we can net that out from there, just so we know what we're spending on which part of the project.

Debra McDermott:

You want it broken down like construction manager, lawyer's fees, architect fees.

Donna Warren:

[crosstalk 00:43:09] I would think so.

Debra McDermott:

[crosstalk 00:43:10] Yeah.

Donna Warren:

I think it would be helpful to see especially so we could just keep it straight in our heads as far as how far we're going with one as opposed to the other or where finances are going. What do you think?

Debra McDermott:

Oh, that makes sense to me. Yeah.

William Morris:

Yeah, that makes sense.

Debra McDermott:

Yeah.

Donna Warren:

Thank you. Sorry, Eugenia, I didn't mean to interrupt you, but-

Eugenia Schatoff:

No problem. So in terms of a new product, that we're debuting... Well, actually, a couple of new products, new event calendar. So that's been a big change for us. We're using a brand new platform to list all of our events for patrons to sign up, for us to manage their registrations. So it's a product called LibCal. It's through a software package that we already were receiving through a subscription to our library system. So we're very excited about that. It's much more user friendly. Another new product, Click & Collect. So similar to Dunkin Donuts, when you want to go pick up a cup of coffee, you can order kind of when you're on your way and then we'll have stuff ready for you to pick up so you can do all of that through Click & Collect. So we're excited about that. We feel like we're entering into the 21st century slowly but surely.

Donna Warren:

I think that sounds like a great program, by the way, the Click & Collect. I think people will really, really like that. When does that actually start?

Eugenia Schatoff:

So it should have already started.

Donna Warren:

Okay, and how would people know about this? Is this something we're going to put maybe in the newsletter or is it on our website already?

Eugenia Schatoff:

Yes.

Donna Warren:

Okay.

Eugenia Schatoff:

So it's not on the website yet. It's going to be part of a coordinated kind of rollout. So we're starting with individual promotional materials that are going out with people as they check out physically at the library, we're also going to have an online component. As with anything like this, you guys have to remember, kind of the learning curve for technology is so steep now. And in order to get the entire staff trained up to where they can talk to people about this, we always have to build in quite a bit of training time. We don't have any on-site trainers, everything is kind of done word of mouth and one-on-one. So it does take a while to get there. So we haven't officially done a full blast yet, because we haven't trained all of the staff on it yet. But that is impending.

Donna Warren:

Great. Thank you.

William Morris:

It's an iPhone app?

Eugenia Schatoff:

It's a mobile app. Yeah. So it's through your-

William Morris:

And this Click & Collect because-

Eugenia Schatoff:

No. So it's through the gateway, RCLS Gateway app.

William Morris:

Okay.

Eugenia Schatoff:

So the app that you use to reserve your books or DVDs, it now has this feature.

William Morris:

Oh, that's their app... Okay.

Eugenia Schatoff:

And it's very interesting, also, because the people who are utilizing curbside, right now the people are coming to pick up items. A lot of them appreciate the safe way in which we've managed to do it. And we're also kind of facing the realization that this is a service that will probably continue indefinitely because people are now used to it, and people like it. And even as restrictions ease and as vaccines come out, there are still going to be people who want to limit their contact. So that's really representative of a lot of internal changes within the library and how we do things, how we staff different departments, how we change assignments, because it's a different workload and workflow. And it's actually kind of a little bit more work than the traditional model of just standing and checking people out.

William Morris:

Right.

Eugenia Schatoff:

So this is a realization, as I was saying about programming, that we're now realizing this is the new normal that we have to adapt to indefinitely. It's the same thing with circulation and the lobby pickup that we have. So does anybody else have any questions? The other thing that I'm really excited about is I got a Grow with Google grant. So that's actually going to pay for job coaching events and programs at the library. And so we have a certified career counselor who's going to be able to meet one-on-one with people, and they'll be able to sign up for sessions.

Eugenia Schatoff:

So we're very excited to be offering this I think it's very timely. It's definitely something that people want right now. We try to keep on top of all of the community pages, and we see a lot in the Pearl River community. A lot of people are saying, "How do I get a job coach? Can somebody help me with the resume?" And to be able to provide the service through a grant with Google for free to patrons, it's something that we're really excited about and I think it's very timely for us.

Donna Warren:

That's wonderful. Who wrote that grant?

Eugenia Schatoff:

So that's a combination of us working with our library system.

Donna Warren:

Very good. Thanks.

Eugenia Schatoff:

Me specifically. You know I do a lot of grants-

Donna Warren:

[crosstalk 00:48:51] I figured it was you but that's why I was asked.

Eugenia Schatoff:

Yeah.

Donna Warren:

Yeah, I figured it was you. I know it's very time consuming. But I'm really glad that it was something that came through. It's wonderful.

Eugenia Schatoff:

Yeah, there's actually another grant I'm applying for. We're a finalist for a Community Conversation grant. As you may recall, we had very, very popular series called Community Conversations that had hundreds of attendees, kind of tackling social issues within America-

Donna Warren:

[crosstalk 00:49:25] The community. Yeah.

Eugenia Schatoff:

[crosstalk 00:49:26] In the community-

Donna Warren:

[crosstalk 00:49:26] Yes, yes.

Eugenia Schatoff:

It's the reality of the times that we live in, but so we're actually a finalist for that grant as well to continue that program. So we're excited about that too.

Donna Warren:

Cross our fingers.

Eugenia Schatoff:

Yep. So any other questions?

Eric Sharrin:

Donna, Bill any questions?

William Morris:

No.

Donna Warren:

That was it for me.

Eric Sharrin:

Okay. None from me at this point. In that case, we did... Yes. And thank you for sending the Writing for Life volume four.

Donna Warren:

Oh, yes. Thank you.

William Morris:

Mm-hmm (affirmative).

Eugenia Schatoff:

Yes, that was from John Aiello from his a writing group. They published their annual series of pieces that they worked on throughout the course of their writing sessions. So.

Donna Warren:

I think it was bigger this year than it was last year.

Eugenia Schatoff:

And they've continued to meet, they met all through quarantine-

Donna Warren:

[crosstalk 00:50:35] Did they? Wow!

Eugenia Schatoff:

[crosstalk 00:50:36] It was a lifeline for a lot of people. So-

Donna Warren:

Wow. Nice.

Eugenia Schatoff:

It's interesting because the group stays at about the same size. People leave, unfortunately, people pass away but then they get new members and it stays pretty steady. So it's really a success story for us.

Eric Sharrin:

All right. Well, thank you, Eugenia. What I'd like to do is I skipped one part of the agenda, when I went from the Pledge of Allegiance to the minute, so I'd like to double back and bring up the public comments now. And we'll have another chance later on. But I'd like to give a chance. So if anybody in the public has any questions right now that we can answer.

Eugenia Schatoff:

Yeah, so we do have the chat box available. So you can directly message me or there is a Q&A, question and answer, box that you can type into that I'll receive directly. So if you have any questions or comments, feel free to type them in the box. We'll read them and answer them to the best of our abilities. If not, we also do have a portion at the end of the meeting where we have our second public comment period. So if you think of something and entered into the public comment box, we'll read it at the end of the meeting as well. Okay, thank you. I haven't received anything. So thank you.

Eric Sharrin:

Okay, thank you. All right. So we will go to old business, I have a second part of old business. And that is the amended resolution for our library Board of Trustees delegates to the library director, to the authority to establish a date for the special district meeting. I think we've previously passed this. Am I just missing it

William Morris:

I thought that was incorporated in the other one.

Wendy Courtney:

[crosstalk 00:52:36] When I was doing the agenda, I based it on the way Robert did it the first time, which was two separate resolutions. I assumed he'd do that way again but he combined it into one. So yes, you've already passed it.

Eric Sharrin:

Okay. Very good. So then I guess I retract that, this old business that is covered within item number one that we did earlier. In that case, let's go on to the committee reports, see Director's report. Are there any-

Eugenia Schatoff:

So other than the Finance Committee, we did not have any committee meetings. So those finance committee meetings are taking place on a weekly basis.

Eric Sharrin:

Okay, very good. Thank you, Bill and Donna for taking care of that. Let me know if you need my input at all at any time. And so, we are up to personnel.

Eugenia Schatoff:

So I do have some news to share. So, Librarian I, team librarian, Emily Dowie has resigned. She's given her two week notice. She received a position at Greenberg Public Library in Westchester, which is a much larger library with a much more diverse community and a very dynamic outreach initiative. And she's very excited about that. So we're certainly sad to see her go, she has worked here for 12 years. And-

Donna Warren:

Wow.

Eugenia Schatoff:

This is her first and only real job. So as sad as we are to see her go, we also understand that it's time for her to kind of spread her wings and fly and get more experience and maybe someday she'll come back to Pearl River. She is continuing to reside in Pearl River so we can certainly count on her being involved in the community going forward. We're just losing her in a professional capacity for now.

Donna Warren:

I'm really sad to see her go. She's made such a nice impact on our community

Eric Sharrin:

Yeah.

Donna Warren:

And on our library, on our teams but we wish her well.

Eric Sharrin:

Yes.

William Morris:

Absolutely.

Eric Sharrin:

Okay, and any other personnel business at this time?

Eugenia Schatoff:

No. We did receive a letter from union leadership. So that's the executive session we will be discussing the union contract negotiation.

Eric Sharrin:

Okay. Very good, in which case that brings us to new business. We have a resolution to transfer \$33,000 surplus that we discussed previously, into a capital fund designated for library renewal project, I'm going to read the resolution and then make a motion to have it pass. So, "The following resolution was approved by the Board of Trustees of the Pearl River Public Library on January 25th, 2021. Resolved that the Board of Trustees of Pearl River Public Library approves the transfer of surplus funds in the amount of \$33,000 into the capital fund to be designated for the library renewal project." Like to make a motion. Do I have a second?

Donna Warren:

Yeah, I'll second.

Eric Sharrin:

Seconded by Donna. Any discussion?

Donna Warren:

No, it's fine.

Eric Sharrin:

If no discussion I'd like... Bill, anything?

William Morris:

No, it's fine by me. I said.

Eric Sharrin:

Okay. In that case, I'd like to call a vote. All in favor?

Donna Warren:

Aye.

Eric Sharrin:

Aye.

William Morris:

Aye.

Eric Sharrin:

So, Eric, Bill, Donna, all vote in favor. None opposed. None abstained. Motion passes. Is there any correspondence, Eugenia?

Eugenia Schatoff:

So just to follow up, I did communicate with Mr. Conlon who had written a letter to the board that you discussed at the previous meeting that we had in the beginning of January, and I did not receive a response.

Eric Sharrin:

Okay, thank you. And this is our second point where we like to offer the public if you've got any comments, to please type them in.

Eugenia Schatoff:

So I'm not seeing any comments at this time.

Donna Warren:

Okay.

Eric Sharrin:

All right. In that case, next we have Executive Session. We're going to be discussing a response that we got from Union for the union contract negotiations. I like a motion to move to executive session. Donna is making the motion. Bill is seconding.

William Morris:

I'll second it.

Eric Sharrin:

All right. All in favor?

Donna Warren:

Aye.

Eric Sharrin:

Aye. Bill?

William Morris:

Aye.

Eric Sharrin:

Okay. Very good. None opposed. So we are moving into the second session at 8:10pm. And this is the end of our regular board meeting until we come out of executive session. I thank you, everybody, for joining us and thanks to the Treasury report.

Magda Parvulescu:

All right. Have a good night.

Donna Warren:

Good night. Thank you.

Magda Parvulescu:

Bye.

William Morris:

Good night. Thanks.

Eugenia Schatoff:

I'd also like to thank the members of the public for attending. Thank you so much.

Wendy Courtney:

The next regular meeting is February 22nd-

Donna Warren:

Thanks.

Wendy Courtney:

According to the schedule.

Eric Sharrin:

Okay. Bye, Deb, Bye, Wendy. Hey, if we could stop recording. I can't hear you Eugenia you just stopped.

Eugenia Schatoff:

I'm just going to ask the members of the public to please leave at this point. We are going into executive session to discuss our union contract negotiation. So that is a closed private session. So I'm just going to give you another minute to log off and then we'll close the Zoom to the public. Okay. It looks like everybody's gone.

Eric Sharrin:

Okay. While you're doing this, I'm going to take a little bio break. I'll be right back.

Eugenia Schatoff:

Yeah. I think everybody should take water break.

Okay, I'm just going to start recording again. Excellent. Okay.

Eric Sharrin:

All right. Just come out of executive session, had a conversation about our union letter. I'd like at this point if there's nothing else on our agenda. Bill, you have your hand up.

William Morris:

I'm motioning to adjourn.

Eric Sharrin:

Okay. All right, good, [crosstalk 01:01:06] I'll second that motion.

Donna Warren:

I'm seconding. Okay.

Eric Sharrin:

Thank you all for coming. Oh, let's vote on it.

William Morris:

Yes. It's been lovely as always.

Donna Warren:

Thank you guys. Good evening.

William Morris:

Good night.

Eugenia Schatoff:

Good night.