

In keeping with Executive Order 202.1 (regarding emergency adjustments to the Open Meetings Law in response to the Covid-19 pandemic), the public is not permitted in-person access to this meeting, and the meeting was held remotely via Zoom video conference link posted on Pearl River Public Library website 15 minutes before the start of the meeting. As required by the Governor's Order, the public will have the ability to view and listen to such proceedings via Zoom link, and the meeting shall be recorded, transcribed and made available on the Library's website.

A re-organizational meeting of the Board of Trustees of the Pearl River Public Library was held in the Library on Monday, July 27, 2020.

Present were Trustees Eric Sharrin, William Morris, Elizabeth Van Wynen, Donna Warren, Library Director Eugenia Schatoff, Treasurer Magdalena Parvulescu, Senior Account Clerk Debra McDermott, and Board Clerk Wendy Courtney.

Trustee Marie Manning was absent.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mr. Sharrin called the meeting to order at 7:17PM. All rose and recited the Pledge of Allegiance.

REORGANIZATION OF THE BOARD

On a motion by Mr. Sharrin, seconded by Dr. Van Wynen, the Board voted 4-0 to appoint Mrs. Courtney as Temporary Chairperson. Mrs. Courtney assumed the chair and asked for nominations for Board President. Mr. Morris nominated Mr. Sharrin for Board President. Mrs. Warren seconded. There were no other nominations for Board President. Mr. Sharrin was elected Board President by a vote of 4-0. Mrs. Courtney resigned as Temporary Chairperson. Mr. Sharrin assumed the chair. Mr. Sharrin asked for nominations for Vice President. Mr. Sharrin nominated Mr. Morris; Mrs. Warren seconded. There were no other nominations for Vice President. Mr. Morris was elected Vice-President by a vote of 4-0.

Mrs. Warren moved and Dr. Van Wynen seconded a resolution to approve the following appointments and designations: Treasurer – Magdalena Parvulescu; Clerk to the Board -Wendy Courtney; Deputy Clerk to the Board – Debra McDermott; Auditors - Baldessari & Coster LLP; Bank Depository – Sterling National Bank; Insurance Company - Joseph P. Price Agency Inc.; Official Newspaper - *The Journal News*; Official Radio Station - WHUD-FM (100.7). After discussion, the Resolution was amended to include the appointment of Whiteman Osterman & Hanna LLP as the Library's attorneys. The Board voted 4-0 to pass a resolution approving the appointments as amended.

Committee Appointments – After consulting the Trustees regarding their preferences, Mr. Sharrin made the following Committee appointments:

- Building & Grounds – Elizabeth Van Wynen, Marie Manning
- Policy Committee – William Morris, Marie Manning
- Personnel Committee – William Morris, Donna Warren
- Finance Committee – Donna Warren, Elizabeth Van Wynen

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

Minutes of the meetings of June 22, June 23, June 29, and July 8, 2020 – There was one typo to be corrected and one change to the Minutes of the meeting of May 26, 2020. On a motion by Mr. Morris, seconded by Dr.

Van Wynen, the Board voted 4-0 to pass a resolution approving the Minutes of the meetings of June 22, June 23, June 29, and July 8, 2020.

Minutes of the meeting of July 16, 2020 – Mrs. Warren recommended a grammatical correction. On a motion by Mrs. Warren, seconded by Dr. Van Wynen, the Board voted 4-0 to pass a resolution approving the Minutes of the meeting of July 16, 2020 as corrected.

Minutes of the meeting of July 23, 2020 – The minutes of the meeting of July 23, 2020 were missing information regarding the vote to end the Executive session. Ms. Schatoff supplied the missing information from her notes of the meeting. The minutes of the meeting of July 23 were amended. The sentence:

The Executive session ended at 8:12PM
was replaced with

At 8:12PM, on a motion by Mr. Morris, seconded by Mrs. Warren, the Board voted 4-0 to end the Executive Session.

On a motion by Dr. Van Wynen, seconded by Mr. Morris, the Board voted 4-0 to pass a resolution approving the Minutes of the meeting of July 23, 2020 as amended.

APPROVAL OF TREASURER’S REPORT, FINANCIAL REPORT & LIST OF CLAIMS

The Board reviewed the Treasurer’s Report, Balance Sheet, Actual Cash Flow Spreadsheets for June 2020, and List of Warrants for July 2020. On a motion by Mr. Sharrin, seconded by Mrs. Warren, the Board voted 4-0 to approve the Treasurer’s Report, Balance Sheet, Actual Cash Flow Report, and List of Warrants for June 2020.

STATISTICAL REPORTS

The Statistical Reports for June 2020 were reviewed and noted. Ms. Schatoff provided a supplemental report, June 2020 Digital Statistics. The Digital Statistical Report contains data on the increased virtual programming and attendance, increased use of digital resources and increased views of PRPL content on Facebook and YouTube use.

DIRECTOR’S REPORT

The Board reviewed the Director’s Report. Further to the written report, Ms. Schatoff discussed in greater detail the plans for the phase of reopening which will include limited patron access to the building.

OLD BUSINESS

There was no Old Business.

COMMITTEE REPORTS

Ad Hoc Committee – No report

Building & Grounds – No report.

Policy Committee – No report.

Personnel Committee – No report.

Finance Committee – No report.

PERSONNEL

Resolution to approve creation of Custodian II position.—On a motion by Mrs. Warren, seconded by Dr. Van Wynen, the Board voted 4-0 to create a Custodian II position.

NEW BUSINESS

1. **Set date of August Board meeting** – The Board reached a consensus to hold the August Board meeting on August 24, 2020.

CORRESPONDENCE

There was no correspondence.

PUBLIC COMMENTS

There were no public comments.

EXECUTIVE SESSION

At 8:34PM, on a motion by Dr. Van Wynen, seconded by Mr. Morris, the Board voted 4-0 to enter Executive Session to discuss union contract negotiations.

Ms. Parvulescu, Ms. McDermott, and Ms. Courtney were excused and left the meeting.

Wendy Courtney, Clerk to the Board

At 9:17PM, on a motion by Mr. Morris, seconded by Dr. Van Wynen, the Board voted 4-0 to end the Executive session. No actions were taken.

ADJOURNMENT

On motion by Mr. Morris, seconded by Dr. Van Wynen, the Board voted 4-0 to adjourn the meeting at 9:18PM.

Eugenia Schatoff, Library Director

NEXT MEETING: REGULAR MEETING, MONDAY, AUGUST 24, 2020