

In keeping with Executive Order 202.1 (regarding emergency adjustments to the Open Meetings Law in response to the Covid-19 pandemic), the public is not permitted in-person access to this meeting, and the meeting was held remotely via Zoom video conference link posted on Pearl River Public Library website 15 minutes before the start of the meeting. As required by the Governor's Order, the public will have the ability to view and listen to such proceedings via Zoom link, and the meeting shall be recorded, transcribed and made available on the Library's website.

A combined Budget Hearing and regular meeting and of the Board of Trustees of the Pearl River Public Library was held on Tuesday, May 26, 2020.

Participating were Board President Eric Sharrin, Vice President William Morris, Trustees Marie Manning, Donna Warren, Dr. Elizabeth Van Wynen, Library Director Eugenia Schatoff, Treasurer Magdalena Parvulescu, Senior Account Clerk Debra McDermott, and Board Clerk Wendy Courtney.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mr. Sharrin called the meeting to order at 7:16PM. All rose and recited the Pledge of Allegiance.

PRESENTATION OF PROPOSED 2020-2021 BUDGET BY EUGENIA SCHATOFF

Ms. Schatoff presented information on the proposed 2020-2021 budget. She invited members of the public to ask questions and responded to questions she had received by email prior to the meeting.

PRESENTATION BY DOMINIC CALGI, CALGI CONSTRUCTION MANAGEMENT

Mr. Calgi presented information regarding soil borings, water table level, soil weight capacity, asbestos and lead paint test findings. After answering questions, Mr. Calgi left the meeting at 7:35PM.

PRESENTATION BY PAUL MAYS, BUTLER, ROWLAND, MAYS

Paul Mays did not attend the May 26 meeting, but he met with the Ad Hoc Committee on Friday, May 22 and had updated the Ad Hoc Committee regarding the results of the Calgi tests at that time. Mr. Mays had also updated the Ad Hoc Committee on the probable construction timeline given the delays caused by the Corona virus pandemic.

APPROVAL OF MINUTES

Minutes of the April 24, 2020 meeting – On a motion by Dr. Van Wynen, seconded by Mrs. Warren, the Board voted 4-0 to pass a resolution approving the Minutes of the April 24, 2020 meeting. Mrs. Manning abstained.

Minutes of the April 27, 2020 meeting – On a motion by Mr. Morris, seconded by Dr. Van Wynen, the Board voted 5-0 to pass a resolution approving the Minutes of the April 27, 2020 meeting.

Minutes of the May 5, 2020 meeting – There were two typos to be corrected in the Minutes of the meeting of May 5, 2020. On a motion by Mrs. Warren, seconded by Dr. Van Wynen, the Board voted 4-0 to pass a resolution approving the Minutes of the May 5, 2020 meeting as corrected. Mrs. Manning abstained.

APPROVAL OF TREASURER'S REPORT, FINANCIAL REPORT & LIST OF CLAIMS

The Board reviewed the Treasurer's Report, Balance Sheet, Actual Cash Flow Spreadsheets for April 2020, and List of Warrants for May 2020. On a motion by Mr. Morris, seconded by Mrs. Manning, the Board voted 5-0 to approve the Treasurer's Report, Balance Sheet, Actual Cash Flow Report, and List of Warrants for May 2020.

STATISTICAL REPORTS

The Statistical Reports for April 2020 were reviewed and noted. Ms. Schatoff developed a supplemental report, April 2020 Digital Statistics. The Digital Statistical Report contains data on the increased virtual programming

and attendance, increased use of digital resources and increased views of PRPL content on Facebook and YouTube use.

DIRECTOR'S REPORT

The Board reviewed the Director's Report. Further to the written report, Ms. Schatoff discussed in greater detail the plans for a phased reopening of the Library building. The Board discussed whether having staff self-report by answering the health questions specified by the county guidelines was sufficient. Dr. Van Wynen and Mrs. Warren indicated a preference for having a staff member check other staff members as they reported to work. Mrs. Schatoff said she would ask if any staff members would volunteer to do so. Mr. Sharrin proposed the discussion be tabled to allow the Ms. Schatoff to proceed with the remainder of the Director's Report. Dr. Van Wynen inquired of Ms. Schatoff on the outcome of the furlough decision and the process of informing the affected staff members.

OLD BUSINESS

There was no Old Business.

COMMITTEE REPORTS

Ad Hoc Committee – No further report.

Building & Grounds – No further report.

Policy Committee – No further report. The Policy Committee has a standing meeting scheduled for every Friday.

Personnel Committee – No report.

Finance Committee – No report.

PERSONNEL

No Personnel matters to discuss.

NEW BUSINESS

1. **Resolution to approve expenditure for chiller rental** – On a motion by Mr. Sharrin, seconded by Dr. Van Wynen, the Board voted 5-0 to approve the expenditure of \$44,606 for the rental of a chiller from Trane Inc. for a period of four months.
2. **Policy Committee Review of Reopening Procedures** – Mr. Sharrin reopened the discussion of temperature checks for employees entering the building and referred it to the Policy Committee for further consideration.

CORRESPONDENCE

Ms. Schatoff shared correspondence she had received from a patron thanking the library for making a supply of free books available to the public without check out during the pandemic.

EXECUTIVE SESSION

At 8:43PM, on a motion by Mr. Morris, seconded by Mrs. Warren, the Board voted 5-0 to enter Executive Session to discuss union contract negotiations.

Ms. Parvulescu, Ms. McDermott, and Ms. Courtney were excused and left the meeting.

At 9:05PM, on a motion by Mrs. Warren, seconded by Mr. Morris, the Board voted 5-0 to end the Executive session. No actions were taken.

ADJOURNMENT

On motion by Mrs. Warren, seconded by Mr. Morris, the Board voted 45-0 to adjourn the meeting at 9:06PM.

Eugenia Schatoff, Library Director

NEXT MEETING: REGULAR MEETING, TUESDAY, JUNE 22, 2020

DRAFT