

In keeping with Executive Order 202.1 (regarding emergency adjustments to the Open Meetings Law in response to the Covid-19 pandemic), the public is not permitted in-person access to this meeting, and the meeting was held remotely via Zoom video conference link posted on Pearl River Public Library website 15 minutes before the start of the meeting. As required by the Governor's Order, the public will have the ability to view and listen to such proceedings via Zoom link, and the meeting shall be recorded, transcribed and made available on the Library's website before May 22, 2020.

A regular meeting of the Board of Trustees of the Pearl River Public Library was held on Monday, April 27, 2020.

Participating were Board President Eric Sharrin, Vice President William Morris, Trustees Marie Manning, Donna Warren, Dr. Elizabeth Van Wynen, Library Director Eugenia Schatoff, Treasurer Magdalena Parvulescu, Senior Account Clerk Debra McDermott, and Board Clerk Wendy Courtney.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mr. Sharrin called the meeting to order at 7:17PM. All rose and recited the Pledge of Allegiance.

PRESENTATION BY PAUL MAYS, BUTLER, ROWLAND, MAYS

Mr. Mays discussed preparing the project for presentation to the public which would include elevations and 3D renderings, what additional information (i.e. soil testing results, remediation costs) was needed in order to develop as accurate a cost estimate as possible for a bond referendum vote. The Board reached a consensus to schedule an Ad Hoc Committee meeting on Monday, May 4 at 1PM which Mr. Mays would attend.

PRESENTATION BY ROBERT SHOFIELD,

Mr. Schofield informed the Board that it would not be possible to hold the vote for the referendum at the same time as the Budget Vote and Trustee Election. He recommended that the Board move the Budget Vote and Trustee Election to Tuesday June 30.

On a motion by Mrs. Warren, seconded by Dr. Van Wynen, the Board voted 5-0 to amend the earlier resolution regarding the date of the Budget Vote and Trustee Election. The Budget Vote and Trustee Election will be held on Tuesday, June 30, 2020. The Budget Hearing will be held as part of the regular Board meeting on Monday, June 22, 2020.

At 7:53PM, Mr. Schofield left the meeting. At 7:55PM, Mr. Mays left the meeting.

APPROVAL OF MINUTES

Minutes of the March 23 and April 7, 2020 meetings – On a motion by Mr. Sharrin, seconded by Mr. Morris, the Board voted 5-0 to pass a resolution approving the Minutes of the March 23, and April 7, 2020 meetings.

Minutes of the March 16, 2020 meeting – On a motion by Mr. Sharrin, seconded by Mrs. Warren, the Board voted 4-0 to pass a resolution approving the Minutes of the April 21, 2020 meeting. Mrs. Manning abstained.

APPROVAL OF TREASURER'S REPORT, FINANCIAL REPORT & LIST OF CLAIMS

The Board reviewed the Treasurer's Report, Balance Sheet, Actual Cash Flow Spreadsheets for March 2020, and List of Warrants for April 2020. On a motion by Mr. Sharrin, seconded by Dr. Van Wynen, the Board voted 5-0 to approve the Treasurer's Report, Balance Sheet, Actual Cash Flow Report, the Bank Statements and the Payroll Register. Due to the restrictions on entering the Library, it was not possible for any Trustee to review the actual invoices. The physical invoices will be available for Trustee review when the building reopens.

STATISTICAL REPORTS

The Statistical Reports for March 2020 were reviewed and noted. Ms. Schatoff developed a supplemental report, March 2020 Digital Statistics. The Digital Statistical Report contains data on the increased virtual programming and attendance, increased use of digital resources and increased views of PRPL content on Facebook and YouTube use.

DIRECTOR'S REPORT

The Board reviewed the Director's Report. Further to the written report, Ms. Schatoff discussed in greater detail the results of the RFPs for geotechnical subsurface investigation. She recommended the contract be awarded to Municipal Testing. The Board reached a consensus to award the geotechnical subsurface investigation contract in the amount of \$8,290 to Municipal Testing Laboratory.

OLD BUSINESS

1. **Resolution to adopt Policy for Remote Work (2nd reading)** – There were slight formatting revisions and removal of redundant language in the Policy for Remote Work. On a motion by Mrs. Warren, seconded by Mr. Morris, the Board voted 5-0 to approve a resolution to adopt the Policy for Remote Work as amended.
2. **Resolution to adopt Disaster Plan, Pandemic Section revisions** – On a motion by Dr. Van Wynen, seconded by Mrs. Warren, the Board voted 5-0 to adopt the Disaster Plan, Pandemic Section revisions (formatting).

COMMITTEE REPORTS

Ad Hoc Committee – As already recorded, after Mr. Mays presentation, the Ad Hoc Committee scheduled a meeting on Monday, May 4 at 1PM. Mr. Mays will participate.

Building & Grounds – No further report.

Policy Committee – The Policy Committee met on April 21 and April 24, 2020 to consider the Policy for Remote Work and revisions to the Disaster Plan, Pandemic Section. There was a first reading of the Policy for Remote Work on April 24, 2020.

Personnel Committee – No report.

Finance Committee – No report.

PERSONNEL -- No Personnel matters to discuss.

NEW BUSINESS -- No New Business.

CORRESPONDENCE

There was no Correspondence.

EXECUTIVE SESSION

At 9:34PM, on a motion by Dr. Van Wynen, seconded by Mr. Morris, the Board voted 5-0 to enter Executive Session to discuss union contract negotiations and strategic planning.

Ms. Parvulescu, Ms. McDermott, and Ms. Courtney were excused and left the meeting. Mrs. Manning also left the meeting.

At 10:37PM, on a motion by Mr. Morris, seconded by Mrs. Warren, the Board voted 4-0 to end the Executive session. No actions were taken.

ADJOURNMENT

On motion by Mr. Morris, seconded by Dr. Van Wynen, the Board voted 4-0 to adjourn the meeting at 10:37PM.

Eugenia Schatoff, Library Director

NEXT MEETING: REGULAR MEETING, TUESDAY, MAY 26, 2020