

A regular meeting of the Board of Trustees of the Pearl River Public Library was held at the library on Monday, November 22, 2021. The meeting was also held remotely via Zoom video conference link posted on the Pearl River Public Library website before the start of the meeting.

Present were Board President William Morris, Board Vice President Irene D’Anna, Trustee Michael McCue, Trustee Eric Sharrin, Library Director Eugenia Schatoff, Treasurer Magda Parvulescu, Senior Account Clerk Debra McDermott, and Board Clerk Wendy Courtney.

Trustee Donna Warren was absent.

Also present were invited guests, Bob Gabalski, AIA, Partner, Lothrop Associates and Jim Dolan OLA Engineering.

#### **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Board President Morris called the meeting to order at 7:15PM. All rose and recited the Pledge of Allegiance.

#### **PUBLIC COMMENTS**

There was no public attendance.

#### **PRESENTATION BY BOB GABALSKI, AIA, PARTNER, LOTHROP ASSOCIATES**

Bob Gabalski discussed building problems and solutions from an architectural standpoint.

#### **PRESENTATION BY JIM DOLAN, OLA ENGINEERING**

Jim Dolan discussed the engineering aspects of building renovation.

#### **APPROVAL OF MINUTES**

**Minutes of the meetings of October 25, 2021** – On a motion by Trustee Sharrin, seconded by Trustee D’Anna, the Board voted 4-0 to pass a resolution approving the Minutes of the meeting of October 25, 2021.

#### **APPROVAL OF TREASURER’S REPORT, FINANCIAL REPORT & LIST OF CLAIMS**

The Board reviewed the Treasurer’s Report, Balance Sheet, Actual Cash Flow Spreadsheets for October 2021 and the List of Warrants for November 2021. On a motion by Trustee McCue, seconded by Trustee Sharrin, the Board voted 4-0 to approve the Treasurer’s Report, Balance Sheet, Actual Cash Flow Report for October 2021 and the List of Warrants for November 2021.

#### **STATISTICAL REPORTS**

The Statistical Reports for October 2021 were discussed and noted.

#### **DIRECTOR’S REPORT**

Library Director Schatoff reviewed Director’s Report.

#### **OLD BUSINESS**

1. **Library Renewal Project** – The next meeting of the Library Renewal Advisory Committee (LRAC) is scheduled for December 2, 2021 at 6:30 PM.
2. **Board Recruitment** – The Board discussed plans to enlarge to board and recruit two additional members.

## COMMITTEE REPORTS

**Building & Grounds** – No meeting.

**Policy Committee** – No meeting

**Personnel Committee** – No meeting.

**Finance Committee** – The Committee will meet in January.

**Technology Committee** – No meeting.

**Ad Hoc Committee** – No meeting.

## PERSONNEL

There were no Personnel matters.

## NEW BUSINESS

1. **Long Range Proposals** – The board received and reviewed three long range proposals. Director Schatoff recommended Lothrop. Lothrop not only submitted the lowest price for developing a long range plan, but as a company run by a local resident is perceived to have a vested interest in the improvement of the library. The Board reached a consensus to appoint Lothrop Associates.

## CORRESPONDENCE

There was no correspondence.

## PUBLIC COMMENTS

There was no public attendance.

## EXECUTIVE SESSION

On a motion by Trustee D’Anna, seconded by Trustee McCue, the Board voted 4-0 to enter Executive Session to discuss union contract negotiations at 9:27PM.

Treasurer Parvulescu, Senior Account Clerk McDermott, and Board Clerk Courtney were excused and left the meeting.

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Wendy Courtney, Clerk to the Board

On a motion by Trustee Sharrin, seconded by Trustee McCue, the Board voted 4-0 to end the Executive Session at 10:10PM. No action was taken.

## ADJOURNMENT

On motion by Trustee D’Anna, seconded by Trustee McCue, the Board voted 4-0 to adjourn the meeting at 10:11PM.

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Eugenia Schatoff, Library Director

**NEXT MEETING: REGULAR MEETING, MONDAY, JANUARY 24, 2021**