

A regular meeting of the Board of Trustees of the Pearl River Public Library was held at the library on Monday, October 25, 2021. The meeting was also held remotely via Zoom video conference link posted on the Pearl River Public Library website before the start of the meeting.

Present were Board President William Morris, Board Vice President Irene D’Anna, Trustee Michael McCue, Trustee Eric Sharrin, Library Director Eugenia Schatoff, Treasurer Magda Parvulescu, Senior Account Clerk Debra McDermott, and Board Clerk Wendy Courtney.

Trustee Donna Warren was absent.

Also present was invited guest, Jim Tarvin, Board Member, Goshen Public Library and Historical Society.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Board President Morris called the meeting to order at 7:15PM. All rose and recited the Pledge of Allegiance.

PUBLIC COMMENTS

No public attendance.

PRESENTATION BY JIM TARVIN, BOARD MEMBER GOSHEN PUBLIC LIBRARY AND HISTORICAL SOCIETY

Jim Tarvin gave a presentation to the Board about the Goshen Public Library and Historical Society’s experience with their bond referendum votes, both successful and unsuccessful. He made suggestions and answered questions about promoting a successful bond referendum in the future.

APPROVAL OF MINUTES

Minutes of the meetings of September 28, 2021 – On a motion by Trustee Sharrin, seconded by Trustee Morris, the Board voted 4-0 to pass a resolution approving the Minutes of the meeting of September 28, 2021.

APPROVAL OF TREASURER’S REPORT, FINANCIAL REPORT & LIST OF CLAIMS

The Board reviewed the Treasurer’s Report, Balance Sheet, Actual Cash Flow Spreadsheets for September 2021 and the List of Warrants for October 2021. On a motion by Trustee Sharrin, seconded by Trustee Morris, the Board voted 4-0 to approve the Treasurer’s Report, Balance Sheet, Actual Cash Flow Report for September 2021 and the List of Warrants for October 2021.

STATISTICAL REPORTS

The Statistical Reports for September 2021 were discussed and noted.

DIRECTOR’S REPORT

Library Director Schatoff reviewed Director’s Report.

OLD BUSINESS

1. **Library Renewal Project** – Library Director Schatoff reviewed the October 7, 2021 meeting of the Library Renewal Advisory Committee (LRAC). Trustee McCue also added commentary. Director Schatoff is also in contact with LRAC members who were unable to attend the meeting. A copy of the

Minutes of the LRAC meeting of October 7 was attached to the Director's Report. The next LRAC meeting is tentatively scheduled for December 2, 2021.

2. **Resolution to approve a one-time suspension of Bylaw 9** – On a motion by Trustee Sharrin, seconded by Trustee McCue, the Board voted 4-0 to approve a resolution of a one-time suspension of Bylaw 9 which requires two readings of policies revised or adopted by the Board.
3. **Amendment to COVID Health and Safety Policy** – On a motion by Trustee Morris, seconded by Trustee McCue, the Board voted 4-0 to approve an amendment to the COVID Health and Safety Policy.

COMMITTEE REPORTS

Building & Grounds – The Committee met on October 5, 2021.

Policy Committee – The Committee met on September 23 and followed up with an email discussion. The Committee recommended a revision of the Library's COVID Health and Safety Policy to include the requirement for unvaccinated persons to wear a mask 100% of the time that they are in the library.

Personnel Committee – The committee members participated in a phone call on October 12.

Finance Committee – The Committee will meet in January.

Technology Committee - The Committee did not meet.

Ad Hoc Committee – The Committee did not meet.

PERSONNEL

There were no Personnel matters.

NEW BUSINESS

1. **Holiday and Closing Schedule** – On a motion by Trustee McCue, seconded by Trustee Morris, the Board voted 4-0 to approve the Holiday and Closing Schedule for 2022.
2. **Resolution to approve RCLS Budget** – The Board discussed the proposed RCLS Budget for 2022. Director Schatoff explained that the membership fee portion of the fees charged to member libraries represents the gap between funds received from the State of New York and the money needed to maintain the services that RCLS provides to member libraries. If RCLS does not receive the membership fee, services that the State does not mandate, such as delivery, will have to be cut. On a motion by Trustee D'Anna, seconded by Trustee Morris, the Board voted 3-1 to approve a resolution to accept the RCLS 2022 Budget. Trustee Sharrin dissented.

CORRESPONDENCE

There was no correspondence.

PUBLIC COMMENTS

There was no public attendance.

EXECUTIVE SESSION

On a motion by Trustee Sharrin, seconded by Trustee Morris, the Board voted 4-0 to enter Executive Session to discuss union contract negotiations at 9:20PM.

Treasurer Parvulescu, Senior Account Clerk McDermott, and Board Clerk Courtney were excused and left the meeting.

Wendy Courtney, Clerk to the Board

On a motion by Trustee Morris, seconded by Trustee D’Anna, the Board voted 4-0 to end the Executive Session at 9:48PM. No action was taken.

ADJOURNMENT

On motion by Trustee McCue, seconded by Trustee D’Anna, the Board voted 4-0 to adjourn the meeting at 9:49PM.

Eugenia Schatoff, Library Director

NEXT MEETING: REGULAR MEETING, MONDAY, NOVEMBER 22, 2021