

A regular meeting of the Board of Trustees of the Pearl River Public Library was held in the Library on Monday, January 27, 2020.

Present were Board President Eric Sharrin, Vice President William Morris, Trustees, Marie Manning, Donna Warren, Library Director Eugenia Schatoff, Treasurer Magdalena Parvulescu, Senior Account Clerk Debra McDermott, and Board Clerk Wendy Courtney. Dr. Elizabeth Van Wynen was not present in person, but she participated via Facetime.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mr. Sharrin called the meeting to order at 7:28PM. All rose and recited the Pledge of Allegiance.

PUBLIC COMMENTS

There was no public attendance.

APPROVAL OF MINUTES

Minutes of the November 25, 2019 meeting – On a motion by Mrs. Warren, seconded by Mr. Morris, the Board voted 5-0 to pass a resolution approving the Minutes of the November 25, 2019 meeting.

APPROVAL OF TREASURER’S REPORT, FINANCIAL REPORT & LIST OF CLAIMS

The Board reviewed the Treasurer’s Report, Balance Sheet, Actual Cash Flow Spreadsheets for November, and List of Warrants for December. Dr. Van Wynen had reviewed the warrants prior to the meeting and made a motion, seconded by Mr. Morris, that the Board adopt a resolution approving the Treasurer’s Report, Balance Sheet and Actual Cash Flow Spreadsheets for November 2019 and the List of Warrants for December 2019. The Board voted 5-0 to adopt the resolution.

The Board reviewed the Treasurer’s Report, Balance Sheet, Actual Cash Flow Spreadsheets for December, and List of Warrants for January 2020. Mrs. Warren had reviewed the warrants prior to the meeting and made a motion, seconded by Mr. Morris, that the Board adopt a resolution approving the Treasurer’s Report, Balance Sheet and Actual Cash Flow Spreadsheets for December 2019 and the List of Warrants for January 2020. The Board voted 5-0 to adopt the resolution.

STATISTICAL REPORTS

The Statistical Reports and graphs for November and December 2019 were discussed and noted.

DIRECTOR’S REPORT

The Board reviewed the Director’s Report. In addition to the written report, Ms. Schatoff discussed the following:

- **Whiteman Osterman & Hanna LLP** – Ms. Schatoff recommended that the Board engage the firm of Whiteman Osterman & Hanna to provide legal services specifically in regard to pre-referendum services.
- **Librarian II position** – Ms. Schatoff recommended that the Board hire Ashley Marrafino for the Librarian II position as the new Head of Adult Services.

OLD BUSINESS

There was no Old Business.

COMMITTEE REPORTS

Building & Grounds – No report.

Policy Committee – The Policy Committee met on Monday, December 9. See New Business.

Personnel Committee – No report.

Finance Committee – A meeting of the Finance Committee was scheduled for Tuesday, February 11 at 7:00PM.

PERSONNEL

On a motion by Mrs. Warren, seconded by Mrs. Manning, the Board voted 5-0 to approve the following new hire:

Librarian II (Head of Adult Services)

Ashley Marrafino Start Date 2/10/2020

NEW BUSINESS

- a. **Resolution to Exceed Tax Cap** – On a motion by Mr. Sharrin, seconded by Dr. Van Wynen, the Board voted 5-0 to approve a resolution to exceed the Tax Cap.
- b. **Dates of the Budget Vote & Budget Hearing** – On a Motion by Mr. Morris, seconded by Dr. Van Wynen, the Board voted 5-0 to approve the date of Tuesday, June 9, 2020 for the Budget Vote, Bond Referendum, Trustee Election and the date of Tuesday, May 26, 2020 for the May Board Meeting and the Budget Hearing.
- c. **Resolution to engage Whiteman Osterman & Hanna LLP** – On a motion by Mr. Morris, seconded by Mrs. Warren, the Board voted 5-0 to engage Whiteman Osterman Hanna LLP for pre-referendum services as established in the Letter of Engagement as amended.
- d. **Capital Fund Policy** -- A draft of the Capital Fund Policy was presented to the Board for a first reading.

CORRESPONDENCE

There was no Correspondence.

PUBLIC COMMENTS

There was no public attendance.

EXECUTIVE SESSION

At 9:00PM on a motion by Mr. Sharrin, seconded by Mrs. Manning, the Board voted 5-0 to enter Executive Session to discuss contract negotiations. Mrs. McDermott, Mrs. Parvalescu and Mrs. Courtney were excused.

Wendy Courtney, Clerk to the Board

At 9:43PM on a motion by Mr. Morris, seconded by Mrs. Warren, the Board voted 5-0 to end the Executive Session. No actions were taken.

ADJOURNMENT

On motion by Mrs. Manning, seconded by Mr. Morris, the Board voted 5-0 to adjourn the meeting at 9:44PM.

Eugenia Schatoff, Library Director

NEXT MEETING: REGULAR MEETING, MONDAY, FEBRUARY 24, 2020