

A regular meeting of the Board of Trustees of the Pearl River Public Library was held at the library on Monday, July 26, 2021. The meeting was also held remotely via Zoom video conference link posted on the Pearl River Public Library website before the start of the meeting.

Present were Trustee Eric Sharrin, Trustee William Morris, Trustee Michael McCue, Library Director Eugenia Schatoff, Senior Account Clerk Debra McDermott, and Board Clerk Wendy Courtney.

Trustees Donna Warren and Irene D’Anna joined the meeting via Zoom, but in accordance with the Open Meeting Law and the Bylaws of the Pearl River Public Library Board of Trustees, they were barred from voting. Therefore, although both Trustees Warren and D’Anna did indicate their will on motions, only the votes of those Trustees who were present in person were included in vote totals.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

There were several technical difficulties at the start of the meeting. Trustee Sharrin called the meeting to order at 7:31PM. All rose and recited the Pledge of Allegiance.

REORGANIZATION OF THE BOARD

On a motion by Trustee Sharrin, seconded by Trustee Morris, the Board voted 3-0 to appoint Board Clerk Courtney as Temporary Chairperson. Board Clerk Courtney assumed the chair and asked for nominations for Board President. Trustee Sharrin nominated Trustee Morris for Board President. Trustee McCue seconded. There were no other nominations for Board President. Trustee Morris was elected Board President by a vote of 3-0. Mrs. Courtney resigned as Temporary Chairperson. Trustee Morris assumed the chair.

Board President Morris asked for nominations for Vice President. Board President Morris nominated Trustee Sharrin; Trustee McCue seconded. The results of a roll call vote were as follows:

- Trustee Sharrin voted for himself;
- Trustee Morris voted for Trustee Sharrin;
- Trustee McCue voted for Trustee D’Anna;

The results were:

- Trustee Sharrin: 2
- Trustee D’Anna: 1

Since there was no clear majority vote, the Board Vice President election is invalidated. The matter will be re-voted at the next meeting.

On a motion by Trustee Sharrin, seconded by Trustee McCue the Board voted 3-0 to adopt a resolution approving the following appointments and designations:

- Treasurer – Magdalena Parvulescu;
- Clerk to the Board -Wendy Courtney;
- Deputy Clerk to the Board – Debra McDermott;
- Auditors - Baldessari & Coster LLP;
- Bank Depository – Sterling National Bank;
- Insurance Company - Joseph P. Price Agency Inc.;
- Official Newspaper - *The Journal News*;
- Official Radio Station - WHUD-FM (100.7)

Committee Appointments – Board President Morris appointed Trustee Sharrin to replace him on the Budget & Finance Committee and the Ad Hoc Committee. All other committee appointments remain the same.

Committee appointments are now as follows:

- Building & Grounds – Trustees McCue and D’Anna
- Policy Committee – Trustees Warren and McCue
- Personnel Committee – Trustees Sharrin and Warren
- Budget & Finance Committee – Trustees Sharrin and D’Anna
- Ad Hoc Committee – Trustees Sharrin and D’Anna

PUBLIC COMMENTS

There were members of the public in attendance via Zoom and one member of the public in attendance in person. No comments or questions.

APPROVAL OF MINUTES

Minutes of the meetings of June 28, 2021 – On a motion by Trustee McCue, seconded by Trustee Sharrin, the Board voted 3-0 to pass a resolution approving the Minutes of the meeting of June 28, 2021.

Minutes of the meetings of June 7, 2021 – On a motion by Trustee Sharrin, seconded by Trustee McCue, the Board voted 3-0 to pass a resolution approving the Minutes of the meeting of June 7, 2021

APPROVAL OF TREASURER’S REPORT, FINANCIAL REPORT & LIST OF CLAIMS

The Board reviewed the Treasurer’s Report, Balance Sheet, Actual Cash Flow Spreadsheets for June 2021 and the List of Warrants for July 2021. On a motion by Trustee Morris, seconded by Trustee Sharrin, the Board voted 3-0 to approve the Treasurer’s Report, Balance Sheet, Actual Cash Flow Report for June 2021 and the List of Warrants for July 2021.

STATISTICAL REPORTS

The Statistical Reports for June 2021 were noted.

DIRECTOR’S REPORT

Library Director Schatoff reviewed Director’s Report and answered questions regarding the RCLS Plan of Service and the RCLS Free Direct Access Plan.

OLD BUSINESS

1. **Resolution to approve RCLS Direct Access Plan** – On a motion by Trustee McCue, seconded by Trustee Sharrin, the Board voted 3-0 to approve the RCLS Direct Access Plan.
2. **Resolution to approve RCLS Plan of Service** – On a motion by Trustee Sharrin, seconded by Trustee McCue, the Board voted 3-0 to approve the RCLS Direct Access Plan.

COMMITTEE REPORTS

Building & Grounds – No report.

Policy Committee – There was a first reading of the Resolution to amend the Bylaws.

Personnel Committee – No Report.

Finance Committee – No Report.

Ad Hoc Committee – No report.

PERSONNEL

On a motion by Trustee Sharrin, seconded by Trustee McCue, the Board voted 3-0 to hire Melissa Lamontanaro as a full time Librarian I effective July 5, 2021.

NEW BUSINESS

1. **Set date of August Board meeting** – The Board reached consensus to hold the August Board meeting on Tuesday, September 7, 2021.
2. **Resolution re NYSHIP insurance charge to retirees** – On a motion by Trustee McCue, seconded by Trustee Sharrin, the Board voted 3-0 to approve a resolution that the Pearl River Public Library will follow NYSHIP guidelines in charging Library retirees for the costs coverage for enrolling in NYSHIP plans.
3. **Resolution re use of surplus bond proceeds** – On a motion by Trustee McCue, seconded by Trustee Morris, the Board voted 3-0 to approve a resolution on the use of any surplus bond funds. After discussion, the Board reached a consensus to table the matter while obtaining more information.
4. **Transfer of \$322,769 to Capital Fund after Auditor review** – The Board discussed the transfer of unused funds from the 2020-2021 fiscal year to the Capital Fund.

CORRESPONDENCE

There was no correspondence.

PUBLIC COMMENTS

There was no public comment.

EXECUTIVE SESSION

There was no Executive Session

ADJOURNMENT

On motion by Trustee Sharrin, seconded by Trustee McCue, the Board voted 3-0 to adjourn the meeting at 9:16PM.

Wendy Courtney, Clerk to the Board

NEXT MEETING: REGULAR MEETING, TUESDAY, SEPTEMBER 7, 2021