

A regular meeting of the Board of Trustees of the Pearl River Public Library was held at the library on Monday, June 28, 2021. The meeting was also held remotely via Zoom video conference link posted on the Pearl River Public Library website 15 minutes before the start of the meeting.

Present were Board President Eric Sharrin, Vice President William Morris, Trustee Michael McCue, Library Director Eugenia Schatoff, Treasurer Magdalena Parvulescu, Senior Account Clerk Debra McDermott, and Board Clerk Wendy Courtney.

Trustee Donna Warren joined the meeting via Zoom, but in accordance with the ByLaws of the Pearl River Public Library Board of Trustees did not vote. Trustee Irene D'Anna, was absent.

#### **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mr. Sharrin called the meeting to order at 7:16PM. All rose and recited the Pledge of Allegiance.

#### **PUBLIC COMMENTS**

There were members of the public in attendance via Zoom and one member of the Library Renewal Project Advisory Committee in attendance in person. No comments or questions.

#### **PRESENTATIONS BY PAUL MAYS, BUTLER ROWLAND MAYS ARCHITECTS, LLP AND DOMINIC CALGI AND DAVID CHEN, CALGI CONSTRUCTION COMPANY, INC.**

Paul Mays, Dominic Calgi and David Chen presented information and answered questions regarding the Library Renewal Project and plans.

#### **APPROVAL OF MINUTES**

**Minutes of the meetings of May 25, 2021** – There was a minor correction to the draft minutes of the meeting of May 25, 2021. On a motion by Trustee Morris, seconded by Trustee McCue, the Board voted 3-0 to pass a resolution approving the Minutes of the meetings of May 25, 2021 as corrected.

**Minutes of the meetings of June 1, 2021** – Trustee McCue noted that there was a discrepancy in the reported time of adjournment in the draft minutes of the meeting of June 1, 2021. The Board reached a consensus to defer voting to approve the minutes until the matter could be clarified.

#### **APPROVAL OF TREASURER'S REPORT, FINANCIAL REPORT & LIST OF CLAIMS**

The Board reviewed the Treasurer's Report, Balance Sheet, Actual Cash Flow Spreadsheets for May 2021 and the List of Warrants for June 2021. On a motion by Trustee McCue, seconded by Trustee Morris, the Board voted 3-0 to approve the Treasurer's Report, Balance Sheet, Actual Cash Flow Report for May 2021 and the List of Warrants for June 2021.

#### **STATISTICAL REPORTS**

The Statistical Reports for May 2021 were noted.

#### **DIRECTOR'S REPORT**

Library Director Schatoff reviewed Director's Report.

**OLD BUSINESS**

1. **Budget Vote and Trustees Election** -- Board Clerk Courtney reviewed the results of the Budget Vote and Trustee Election held on June 8, 2021. In accordance with the ByLaws, Trustee Candidate Morris, who had the most votes, chose to fill the 5 year term, expiring on June 30, 2026. Trustee Candidate McCue and Trustee Candidate D'Anna, who tied for votes, will each remain in the vacated unexpired terms to which they were appointed, said terms expiring June 30, 2023 and June 30, 2022 respectively.

**COMMITTEE REPORTS**

**Building & Grounds** – As part of the Director's Report, Director Schatoff reported on the repairs (over \$20,000) made to the HVAC system between May 25 and June 28, 2021. She also discussed the timeline for locating a rental space for library operations.

**Policy Committee** – The Policy Committee needs to schedule a meeting to discuss amending the ByLaws.

**Personnel Committee** – The Personnel Committee did not meet.

**Finance Committee** – The Finance Committee did not meet.

**Ad Hoc Committee** – The Ad Hoc Committee did not meet.

**PERSONNEL**

There were no Personnel issues.

**NEW BUSINESS**

There was no New Business.

**CORRESPONDENCE**

There was a letter to Deirdre Cavanagh, District Treasurer, requesting the school district levy taxes in accordance with the results of the Pearl River Public Library Budget Vote held on June 8, 2021.

**PUBLIC COMMENTS**

All members of the public had left the meeting.

**EXECUTIVE SESSION**

On a motion by Trustee Morris, seconded by Trustee McCue, the Board voted 3-0 to enter Executive Session to discuss union contract negotiations at 9:11PM.

Treasurer Parvulescu, Senior Account Clerk McDermott, and Board Clerk Courtney were excused and left the meeting.

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Wendy Courtney, Clerk to the Board

On a motion by Trustee McCue, seconded by Trustee Morris, the Board voted 3-0 to end the Executive Session at 10:05PM.

After departing the meeting, Board Clerk Courtney informed Director Schatoff that after checking the notes of the meeting of June 1, 2021, it was determined that the discrepancy in the time of adjournment was a typo. Director Schatoff communicated this to the Board. On a motion by Trustee McCue, seconded by Trustee Morris, the Board voted 3-0 to approve the Minutes of the meeting of June 1, 2021 as corrected.

**ADJOURNMENT**

On motion by Trustee Morris, seconded by Trustee McCue, the Board voted 3-0 to adjourn the meeting at 10:07PM.

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Eugenia Schatoff, Library Director

**NEXT MEETING: REGULAR (REORGANIZATIONAL) MEETING, MONDAY, JULY 26, 2021**

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