

In keeping with Executive Order 202.1 (regarding emergency adjustments to the Open Meetings Law in response to the Covid-19 pandemic), while the public is permitted in-person access to this meeting, the meeting was also held remotely via Zoom video conference link posted on Pearl River Public Library website 15 minutes before the start of the meeting. As required by the Governor's Order, the public will have the ability to view and listen to such proceedings via Zoom link, and the meeting shall be recorded, transcribed and made available on the Library's website.

A regular meeting and budget hearing of the Board of Trustees of the Pearl River Public Library was held on Tuesday, May 25, 2021.

Present were Board President Eric Sharrin, Vice President William Morris, Trustee Irene D'Anna, Trustee Michael McCue, Trustee Donna Warren, Library Director Eugenia Schatoff, Treasurer Magdalena Parvulescu, Senior Account Clerk Debra McDermott, and Board Clerk Wendy Courtney.

### **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mr. Sharrin called the meeting to order at 7:19PM. All rose and recited the Pledge of Allegiance.

### **PUBLIC COMMENTS**

There were members of the public in attendance. No comments or questions.

### **APPROVAL OF MINUTES**

**Minutes of the meetings of April 26, 2021** – On a motion by Trustee Morris, seconded by Trustee McCue, the Board voted 4-0 to pass a resolution approving the Minutes of the meetings of April 26, 2021. Trustee Warren abstained.

**Minutes of the meetings of May 10, 2021** – It was noted that the preamble needed to be amended to reflect that the meeting of May 10 was an in person, not a remote meeting and that members of the public would be admitted. On a motion by Trustee Warren, seconded by Trustee Morris, the Board voted 5-0 to pass a resolution approving the Minutes of the meetings of May 10, 2021, as amended.

### **APPROVAL OF TREASURER'S REPORT, FINANCIAL REPORT & LIST OF CLAIMS**

The Board reviewed the Treasurer's Report, Balance Sheet, Actual Cash Flow Spreadsheets for April 2021 and the List of Warrants for May 2021. On a motion by Board President Sharrin, seconded by Trustee Warren, the Board voted 5-0 to approve the Treasurer's Report, Balance Sheet, Actual Cash Flow Report for April 2021 and the List of Warrants for May 2021.

### **STATISTICAL REPORTS**

The Statistical Reports for April 2021 were noted.

### **DIRECTOR'S REPORT**

Library Director Schatoff reviewed Director's Report.

### **OLD BUSINESS**

1. **Library Renewal Project** -- On a motion by Board President Sharrin, seconded by Trustee D'Anna, the Board voted 5-0 to pass the Resolution Directing the Pearl River Union Free School District Board of Education to call a Special Meeting of the School District Voters to vote upon a Proposition Authorizing the Financing and Construction of the Pearl River Public Library Building Project and to Delegate Authority to the Library Director to choose an alternate date not later than October 5, 2021 for the Library Capital Project Vote.

**COMMITTEE REPORTS**

**Building & Grounds** – Trustee D’Anna reported on the progress and feedback of the Library Tours.

**Policy Committee** – The committee did not meet.

**Personnel Committee** – The Personnel Committee met on May 17. Trustee Morris reported.

**Finance Committee** – The Finance Committee did not meet.

**Ad Hoc Committee** – The Ad Hoc Committee did not meet.

**PERSONNEL**

On a motion by Trustee Morris, seconded by Trustee Warren, the Board voted 5-0 to approved a resolution to hire Margaret Andracchi as a full time Librarian I, Young Adult Librarian effective May 3, 2021.

**NEW BUSINESS**

1. **Resolution to appoint Debra McDermott as primary contact for Quickbooks account** – On a motion by Trustee McCue, seconded by Trustee Morris, the Board voted 5-0 to approve a resolution to appoint Debra McDermott (Senior Account Clerk) as the primary contact for the Pearl River Public Library Quickbooks account.
2. **Resolution to amend Holiday & Closing Schedule** – On a motion by Trustee Morris, seconded by Trustee McCue, the Board voted 5-0 to approve an amendment to the 2021 Holiday and Closing Schedule (adopted September 29, 2020) that the Pearl River Public Library will be closed on Monday, July 5, 2021 in observance of Independence Day.
3. **Resolution to rescind \$125,000 allocation and reallocate** – On a motion by Trustee Warren, seconded by Trustee D’Anna, the Board voted 5-0 to approve a resolution to rescind the Resolution passed on May 29, 2018 to allocate \$125,000 for carpeting and floor treatment and reallocate the monies to the Capital Fund Balance.

**CORRESPONDENCE**

Library Director Schatoff shared a correspondence from a patron regarding the closing of the Library for five days for HVAC repairs.

**PUBLIC COMMENTS**

There was no public comment.

**EXECUTIVE SESSION**

On a motion by Trustee Warren, seconded by Trustee McCue, the Board voted 5-0 to enter Executive Session to discuss union contract negotiations at 8:28PM

Ms. Parvulescu, Ms. McDermott, and Ms. Courtney were excused and left the meeting.

On a motion by Trustee Morris, seconded by Trustee McCue, the Board voted 5-0 to end the Executive Session at 9:15PM. The Board reached a consensus to hold a training workshop on June 1, 2021 at 7PM.

**ADJOURNMENT**

On motion by Trustee Warren, seconded by Trustee McCue, the Board voted 5-0 to adjourn the meeting at 9:21PM.

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Eugenia Schatoff, Library Director

**NEXT MEETING: REGULAR MEETING & BUDGET HEARING, TUESDAY, MAY 25, 2021**