

In keeping with Executive Order 202.1 (regarding emergency adjustments to the Open Meetings Law in response to the Covid-19 pandemic), the public is not permitted in-person access to this meeting, and the meeting was held remotely via Zoom video conference link posted on Pearl River Public Library website 15 minutes before the start of the meeting. As required by the Governor's Order, the public will have the ability to view and listen to such proceedings via Zoom link, and the meeting shall be recorded, transcribed and made available on the Library's website.

A regular meeting of the Board of Trustees of the Pearl River Public Library was held on Monday, March 22, 2021.

Present were Board President Eric Sharrin, Vice President William Morris, Trustee Donna Warren, Trustee Irene D'Anna, Library Director Eugenia Schatoff, Treasurer Magdalena Parvulescu, Senior Account Clerk Debra McDermott, and Board Clerk Wendy Courtney. Also present was invited guest, Micheal McCue.

Trustee Marie Manning was absent.

#### **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mr. Sharrin called the meeting to order at 7:15PM. All rose and recited the Pledge of Allegiance.

#### **PUBLIC COMMENTS**

There were four members of the public in attendance. No comments or questions.

#### **CHANGE IN BOARD MEMBERSHIP**

On a motion by Trustee Warren, seconded by Trustee D'Anna, the Board voted 4-0 to approve a resolution removing Trustee Marie Manning as a Trustee and member of the Board.

On a motion by Trustee Morris, seconded by Trustee Warren, the Board voted 4-0 to approve a resolution to appoint Michael McCue as a Trustee and member of the Board of the Pearl River Public Library effective March 22, 2021. Michael McCue took the Oath of Office immediately and proceeded to act as a Trustee for the remainder of the meeting.

#### **APPROVAL OF MINUTES**

**Minutes of the meetings of February 22, and March 9, 2021** – On a motion by Trustee Warren, seconded by Trustee D'Anna, the Board voted 4-0 to pass a resolution approving the Minutes of the meetings of February 22 and March 9, 2021. New Trustee McCue abstained.

#### **APPROVAL OF TREASURER'S REPORT, FINANCIAL REPORT & LIST OF CLAIMS**

The Board reviewed the Treasurer's Report, Balance Sheet, Actual Cash Flow Spreadsheets for February 2021 and the List of Warrants for March 2021. On a motion by Trustee Warren, seconded by Trustee Morris, the Board voted 5-0 to approve the Treasurer's Report, Balance Sheet, Actual Cash Flow Report for February 2021 and the List of Warrants for March 2021.

#### **STATISTICAL REPORTS**

The Statistical Report for February 2021 was presented in the new format. The reports were noted.

#### **DIRECTOR'S REPORT**

Library Director Schatoff reviewed and expanded on the written Director's Report.

**OLD BUSINESS**

1. **Library Renewal Project** — Library Director Schatoff informed the Board about a short news story produced by News12. Director Schatoff also updated the Board regarding the status of availability of videos of the public information sessions and the status of plans to give tours of the building.

**COMMITTEE REPORTS**

**Building & Grounds** – The committee did not meet.

**Policy Committee** – The committee did not meet.

**Personnel Committee** – The committee did not meet.

**Finance Committee** – The Finance Committee presented the proposed 2021-2022 budget to the Board for discussion.

**PERSONNEL**

Library Director Schatoff informed the Board that she has been conducting interviews to fill the two vacant, full time Librarian I positions.

**NEW BUSINESS**

1. **Resolution to adopt the 2021-2022 Budget** – On a motion by Trustee Warren, seconded by Trustee Morris, the Board voted 5-0 to approve a resolution to adopt the proposed 2021-2022 budget.
2. **Resolution to approve the Annual Report** – On a motion by Trustee Morris, seconded by Trustee D’Anna, the Board voted 5-0 to adopt a resolution to approve the 2020 Annual Report.
3. **Committee appointments** -- After consulting the Trustees regarding their preferences, Board President Sharrin made the following Committee appointments:
  - Building & Grounds – Michael McCue, Irene D’Anna
  - Policy Committee – Donna Warren, Michael McCue
  - Personnel Committee – William Morris, Donna Warren
  - Budget & Finance Committee – William Morris, Irene D’Anna
  - Ad Hoc Committee – William Morris, Irene D’Anna

**CORRESPONDENCE**

There was no correspondence. Library Director Schatoff noted a correlation in communication from patrons between increasing the in the number of hours the library is open to the public and a more positive attitude toward the Library Renewal Project.

**PUBLIC COMMENTS**

There were members of the public in attendance, but no public comments.

**EXECUTIVE SESSION**

There was no Executive Session.

**ADJOURNMENT**

On motion by Trustee McCue, seconded by Trustee Morris, the Board voted 5-0 to adjourn the meeting at 8:51PM.

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Wendy Courtney, Clerk to the Board

**NEXT MEETING: REGULAR MEETING, APRIL 26, 2021**