

In keeping with Executive Order 202.1 (regarding emergency adjustments to the Open Meetings Law in response to the Covid-19 pandemic), the public is not permitted in-person access to this meeting, and the meeting was held remotely via Zoom video conference link posted on Pearl River Public Library website 15 minutes before the start of the meeting. As required by the Governor's Order, the public will have the ability to view and listen to such proceedings via Zoom link, and the meeting shall be recorded, transcribed and made available on the Library's website.

A regular meeting of the Board of Trustees of the Pearl River Public Library was held on Monday, January 25, 2021.

Present were Board President Eric Sharrin, Vice President William Morris, Trustee Donna Warren, Library Director Eugenia Schatoff, Treasurer Magdalena Parvulescu, Senior Account Clerk Debra McDermott, and Board Clerk Wendy Courtney. Also present was invited guest, Robert Shofield, Esq.

Trustee Marie Manning was absent.

#### **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mr. Sharrin called the meeting to order at 7:15PM. All rose and recited the Pledge of Allegiance.

Mr. Sharrin announced a change in the order of the Agenda. After approval of the Minutes, the Board would proceed to Old Business and then resume the regular Agenda.

#### **PUBLIC COMMENTS**

There were three members of the public in attendance. No comments or questions.

#### **APPROVAL OF MINUTES**

**Minutes of the meetings of November 23, 2020** – There were minor changes under Old Business, Item 2. A missing punctuation mark was added and the word “that” was changed to read “so that”.

**Minutes of the meetings of January 4, 2021** – There were several minor changes: a spelling correction, grammatical corrections, and punctuation changes.

On a motion by Mr. Sharrin, seconded by Mr. Morris, the Board voted 3-0 to pass a resolution approving the Minutes of the meetings of November 23, 2020 as amended and January 4, 2021 as amended.

#### **OLD BUSINESS**

1. **Library Renewal Project – Amended Resolution Directing the Pearl River Union Free School District Board of Education to Call a Special District Meeting of the School District Voters to Vote upon a Proposition Authorizing the Financing and Construction of the Pearl River Library Building Project and to Delegate Authority to the Library Director to Choose an Alternate Date not later than June 29, 2021 for the Library Capital Project Vote** – In accordance with the consensus reached by the Board at the meeting of January 4, 2021, Mr. Shofield presented the proposed amended resolution to the Board directing the Pearl River School District to call a special district meeting on June 8, 2021. On a motion by Mrs. Warren, seconded by Mr. Morris, the Board voted 3-0 to adopt the resolution.

After the Board adopted the resolution, Mr. Shofield left the meeting at 7:30PM and the regular order of business resumed.

**APPROVAL OF TREASURER’S REPORT, FINANCIAL REPORT & LIST OF CLAIMS**

The Board reviewed the Treasurer’s Report, Balance Sheet, Actual Cash Flow Spreadsheets for November 2020 and the List of Warrants for December 2020. On a motion by Mrs. Warren, seconded by Mr. Sharrin, the Board voted 3-0 to approve the Treasurer’s Report, Balance Sheet, Actual Cash Flow Report for November 2020, and List of Warrants for December 2020.

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**STATISTICAL REPORTS**

The Statistical Reports for November and December 2020 were reviewed and noted.

**DIRECTOR’S REPORT**

In addition to her written report, Ms. Schatoff discussed

- the audit report and how the Library would be separating out the library renewal project costs already incurred;
- the debut of the new event calendar by LibCal;
- the debut of a new check out program, Click & Collect;
- the Library obtained a Grow with Google grant to pay for job coaching events and program;
- the Library is a finalist for a Community Conversation grant; and
- the Writing from Life group has published another volume in their annual series.

**PUBLIC COMMENTS**

At this time Mr. Sharrin returned to the first public comment section of the meeting which had been postponed when the Agenda was rearranged. There were no public comments.

**COMMITTEE REPORTS**

**Building & Grounds** – The committee did not meet.

**Policy Committee** – The committee did not meet.

**Personnel Committee** – The committee did not meet.

**Finance Committee** – The Finance Committee is having weekly meetings working to have a draft of the proposed 2021-2022 budget ready to present to the library board and to the public at the next board meeting. The Finance Committee is committed to complying with the tax cap of 1.23%.

**PERSONNEL**

YA (teen) Librarian Emily Dowie has resigned.

There was a letter from the union leadership to be discussed in Executive Session.

**NEW BUSINESS**

**Resolution to transfer \$33,000 surplus into capital fund** – On a motion by Mr. Sharrin, seconded by Mrs. Warren, the Board voted 3-0 to adopt a resolution to authorize the transfer of \$33,000 surplus funds into the capital fund to be used for the Library Renewal project.

**CORRESPONDENCE**

Mrs. Schatoff responded to Mr. Conlon’s email, but has not received any further response from him.

**PUBLIC COMMENTS**

There were three members of the public in attendance, but no public comments.

**EXECUTIVE SESSION**

At 8:10PM, on a motion by Mrs. Warren, seconded by Mr. Morris, the Board voted 3-0 to enter Executive Session to discuss union contract negotiations.

Ms. Parvulescu, Ms. McDermott, and Ms. Courtney were excused and left the meeting.

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Wendy Courtney, Clerk to the Board

The Executive Session ended at 8:52PM. There were no actions taken.

**ADJOURNMENT**

On motion by Mr. Morris, seconded by Mr. Sharrin, the Board voted 3-0 to adjourn the meeting at 8:52PM.

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Eugenia Schatoff, Library Director

**NEXT MEETING: REGULAR MEETING, FEBRUARY 22, 2020**