

Buildings and Grounds

Chiller Project Updates:

- Contractual details with the engineers are complete.
- Existing conditions of the building where the new chiller will be located as well as the areas beneath the chiller were measured on 1/14/22. Alex will coordinate with you and the library facilities team. It would be great if you could provide their names and contact information.
- Existing conditions drawings are being prepared following the field measuring.
- Derek Trelstad (Structural Engineer at Silman) will prescribe a probe location so that a contractor can open up the probe so that Derek can see the pier and footing below one (or more) of the existing columns that supports the chiller dunnage.
- With that information in hand, Derek will then be able to engineer the structural support for the new chiller.
- Jim Dolan with OLA Engineering, in the meantime, will be sizing and engineering the new chiller.
- Once a preliminary design and cost estimate is in place, Buildings and Grounds will meet to review.
- Once the preliminary design is approved by Buildings and Grounds, we'll initiate the SED application and review process.

Personnel

- Morgan Strand -- part time Library Assistant
- Alicia Vonderhorst -- part time Library Assistant

Administration

We secured three traveling exhibits from the Southeastern New York Library Resources Council for display through the New York Heritage Traveling Exhibits program.

- In February, we will host *Immigration in New York State, 1650-1950*. This exhibit focuses on historic immigration to New York State and begins with the arrival of Dutch settlers and continues through the end of the World Wars.
- In May, we will host *Two Hundred Years on the Erie Canal*. This exhibit tells the story of the Erie Canal, one of the most famous man-made bodies of water in the world and one of the largest public works projects ever attempted anywhere.
- In June, we will host *Recognizing Women's Right to Vote in New York State*. This exhibit charts the development and evolution of the Women's Suffrage movement in New York State.

We are soliciting estimates to upgrade to a VOIP Upgrading phone system.

We have solicited website proposals to update our website. Although we had a recent upgrade a year ago, and the company we are currently using is a big improvement over our website from three years ago, it is still not compliant with modern industry standards. This is a problem for our patrons, as our website is a primary source of information for them, and is not fully mobile compatible. Most of the use of our website is now via mobile access. This is a big change from prior usage. Three proposals were solicited; it is recommended that we select Renaissance Web Solutions for \$5995. This includes mobile optimization, calendar integration, ADA compliance,

screen reader integration, design development. Some examples of their work include: Some examples:

- <https://rvclibrary.org/>
- <https://www.massapequalibrary.org/>
- <https://springdalelibrary.org/>
- <https://levittownpl.org/>
- <https://uclibrary.org/>
- <https://greatnecklibrary.org/>
- <https://uplnj.org>
- <https://cranburypubliclibrary.org/>
- <https://chesterlibsc.org/>
- <https://trentonlib.org>
- <https://monmouthcountylib.org>
- <https://sussexcountylibrary.org>
- <https://cliftonpl.org/>
- <https://orangeburglibrary.org/>

Statistical Summary

Databases

- Hoopla
 - Up 12% FYTD
- Kanopy users broke even
 - Videos played: 144 more than Dec-20
 - Visits down 12% > Although...
 - More videos were played and users were about the same 47 in Dec-21 to 48 in Dec-20.
- OverDrive up 1%
 - eMagazines checkouts up 207%
 - 212 (Dec-21) vs 69 (Dec-20)
 - eAudioboks up 2%

Library

- Patrons in Person Visits were up.
 - 10,169 patrons
- Total circulation up 59%
- Juvenile circulation is up 91%
- YA circulation up 19%
- Notary Public
 - Provided 138 compared to 0 in Dec-20 (we were closed to the public)
- Reference - 2,236 questions answered

Circulation and Technical Services

We are applying for 10 staff members to participate in the Digital Navigators Program. The Digital Navigators of the Hudson Valley program will train up to 100 participants from libraries and community-based organizations to become trusted guides who assist community members in accessing and using technology. The training will provide the resources necessary for participants to perform new services that include: assistance with affordable internet access,

device acquisition, technical skills, and application support. This program is federally funded and will provide compensation to participating libraries.

We are investigating self-checkout machines and RFID for the library. We will be visiting libraries to obtain information and input from libraries currently using self-checkout machines and RFID pads and stations. This technology can be used to improve the speed and accuracy of circulation and shelving functions, facilitates self-checkout, inventory management, and theft protection.

Programming

New Library Assistant Alicia Vonderhorst has taken our Chess Club to a new level. Kids and parents loved the month-long Learning Lab Chess Tournament that she planned and ran, along with some help from teen volunteer and Learning Lab alum...Jackson Vonderhorst!



Holiday Break Programs

Patrons had lots of opportunities to keep learning and having fun over the holiday break! Kids, teens, and moms and dads all took part!

