

A regular meeting of the Board of Trustees of the Pearl River Public Library was held at the library on Monday, March 28, 2022.

Present were Board President William Morris, Board Vice President Irene D'Anna, Trustee Donna Warren, Trustee Michael McCue, Trustee Eric Sharrin, Treasurer Magda Parvulescu, Senior Account Clerk Debra McDermott, and Library Director Eugenia Schatoff.

### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Board President Morris called the meeting to order at 7:15pm. All rose and recited the Pledge of Allegiance.

### **PUBLIC COMMENTS**

There was no public attendance

### **APPROVAL OF MINUTES**

Minutes of the meeting on February 28, 2022 – On a motion by Trustee McCue, seconded by Trustee Warren, the Board voted 4-0 to pass a resolution approving the minutes of the meeting of February 28, 2022. Trustee Sharrin abstained.

### **APPROVAL OF TREASURER'S REPORT, FINANCIAL REPORT & LIST OF CLAIMS**

The Board reviewed the Treasurer's Report, Balance Sheet, Actual Cash Flow Spreadsheets for February 2022 and the List of Warrants for March 2022. On a motion by Trustee Sharrin, seconded by Trustee McCue, the Board voted 5-0 to approve the Treasurer's Report, Balance Sheet, Actual Cash Flow Report for February 2022 and the List of Warrants for March 2022.

### **STATISTICAL REPORTS**

The Statistical Reports for February 2022 were discussed and noted. Director Schatoff reminded the Board that the Library was doing all virtual programming in February 2022 and that Circulation is continuing to grow.

### **DIRECTOR'S REPORT**

Library Director Schatoff reviewed the February 2022 report. There was a discussion about the Survey and Focus Groups.

### **OLD BUSINESS**

- a. Library Renewal Project – There will be a meeting on 4/7/2022 at 6:30pm in the Pearl River Room. After the meeting all attendees will become part of a Focus Group.

### **COMMITTEE REPORTS**

**Buildings and Grounds** – Vice President D'Anna and Trustee McCue met with Director Schatoff on 3/15/2022 to discuss the possibility of hiring a cleaning crew to come into the Library on Sunday's. Director Schatoff reported that she has received one proposal and is waiting for two more. The Committee hopes that this could be implemented in the Fall.

- Policy**
1. Conflict of Interest – Trustee Warren informed the rest of the Board that no changes were being recommended. On a motion by President Morris, seconded by Vice President D'Anna, the board voted 5-0 to keep the Conflict of Policy as is.
  2. Bylaws Review – Trustee Warren informed the Board that the Policy Committee had finished reviewing the Bylaws. There would be some changes and Trustee McCue stated that the committee hoped to have the Bylaws ready for the rest of the Board to review at the next meeting.

**Finance** – Did not meet

**Personnel** – Did not meet

**PERSONNEL**

Director Schatoff informed the Board that a part time employee resigned, and that the employee would need to be replaced. She also informed the board that there are several finalists for the Tech Librarian position.

**NEW BUSINESS**

Resolution to Approve Chiller Rental – On a motion by President Morris, seconded by Trustee Sharrin, the Board voted 5- 0 in favor of the resolution to approve the expenditure for installation and rental of a chiller rental unit for 6 months from Carrier.

**CORRESPONDENCE**

There was no correspondence.

**PUBLIC COMMENTS**

There was no public attendance.

**EXECUTIVE SESSION**

There was no executive session.

**ADJOURNMENT**

On a motion by Vice President D’Anna, seconded by Trustee Sharrin, the Board voted 5-0 to adjourn the Meeting at 8:27pm.

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Debra McDermott, Senior Account Clerk

**NEXT MEETING: REGULAR MEETING, MONDAY – APRIL 25, 2022**