

A regular meeting of the Board of Trustees of the Pearl River Public Library was held at the library on Monday, April 25, 2022.

Present were Board President William Morris, Board Vice President Irene D'Anna, Trustee Donna Warren, Trustee Michael McCue, Trustee Eric Sharrin, Treasurer Magda Parvulescu, Senior Account Clerk Debra McDermott, and Library Director Eugenia Schatoff.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Morris called the meeting to order at 7:15pm. All rose and recited the Pledge of Allegiance.

PUBLIC COMMENTS

Richard DiFiore attended and had no comments.

APPROVAL OF MINUTES

Minutes of the meeting on March 28, 2022 – On a motion by Trustee McCue, seconded by Trustee Sharrin, the Board voted 5-0 to pass a resolution approving the minutes of the meeting of March 28, 2022.

APPROVAL OF TREASURER'S REPORT, FINANCIAL REPORT & LIST OF CLAIMS

The Board reviewed the Treasurer's Report, Balance Sheet, Actual Cash Flow Spreadsheets for March 2022, and the List of Warrants for April 2022. On a motion by Vice President D'Anna, seconded by Trustee Warren, the Board voted 5-0 to approve the Treasurer's Report, Balance Sheet, Actual Cash Flow Report for March 2022, and the List of Warrants for April 2022.

STATISTICAL REPORTS

The Statistical Reports for March 2022 were discussed and noted. Director Schatoff spoke about how the Pearl River Public Library has more programs than any other library in the RCLS system. In addition, it was discussed how incorporating Facebook Live in a program significantly increased attendance.

DIRECTOR'S REPORT

Library Director Schatoff reviewed the March 2022 report. There was a discussion about the Chiller project, Digital Navigator, RCLS and hiring Vanguard Cleaning Services to clean the library twice a week. With Director Schatoff's recommendation, a consensus was reached to hire two part-time Clerks in circulation, Ms. Paulina Kloeren and Ms. Catherine Cawley.

- a. Resolution to contract with Vanguard Cleaning Service - Amended resolution to state that the Library will be cleaned as detailed in the 3/17/2022 proposal from Vanguard. On a motion by Trustee Warren and seconded by Vice President D'Anna, the Board voted 5-0 to adopt the resolution.

OLD BUSINESS

- a. Library Renewal Project – There was a meeting on 4/7/2022 and after the meeting all attendees were part of a Focus Group.

COMMITTEE REPORTS

Buildings and Grounds – Did not meet but will need to meet in June or July to go over building projects.

Policy Bylaws Review – Trustee Warren informed the Board that the Policy Committee was still reviewing the Bylaws. There are a number of edits and sections that have been expanded. Trustee Warren & Trustee McCue both stated that they were hoping to make the Bylaws more complete and comprehensive. They hope that the Bylaws should be ready for a first reading in June.

Finance – Did not meet

Personnel – Did not meet. A Zoom meeting was scheduled for May 2, 2022, at 12:30pm to discuss tuition reimbursement and to review part-time employees benefits and raises.

PERSONNEL

- a. Resolution to hire Michael Grella – On a motion by Trustee Warren and seconded by Trustee Sharrin, the board voted 5-0 in favor of hiring Michael Grella as a Librarian 1 – Technology and Community Outreach to begin on May 2, 2022.

NEW BUSINESS

- a. Resolution to Approve Poll Workers – On a motion by President Morris and seconded by Trustee Sharrin, the Board voted 5-0 to approve a resolution to appoint poll workers for the June 7, 2022, Library Budget Vote and Trustee election.
- b. Resolution to Approve Emergency Chiller Replacement – On a motion by President Morris and seconded by Trustee Warren the Board voted 5-0 to approve the amended resolution where the first paragraph’s wording was changed to read “Whereas, the Pearl River Public Library HVAC system has suffered an unexpected catastrophic failure with both existing chillers inoperable and unrepairable and are in need of immediate replacement.”
- c. Resolution to Approve Emergency Chiller Replacement Funding – On a motion by President Morris and seconded by Vice President D’Anna the Board voted 5-0 to approve the amended resolution to approve funding *up to* \$350,000 from the general operating account to pay for the replacement of the Chillers.
- d. Resolution to approve no impact SEQRA determination – On a motion by Trustee Sharrin and seconded by Vice President D’Anna the Board voted 5-0 to approve the resolution as amended to correct the wording in paragraph three to read “Whereas, the Project consists of the replacement *of* two inoperable and unfixable chillers that are to be replaced with a chiller unit that will be installed on the roof.”

CORRESPONDENCE

There was no correspondence.

PUBLIC COMMENTS

Mr. DiFiore had no comments

EXECUTIVE SESSION

On a motion by Trustee Sharrin and seconded by Vice President D’Anna, the Board voted 5-0 to Enter Executive Session to discuss a legal proceedings at 9:05pm.

Ms. Parvulescu and Ms. McDermott were excused and left the meeting.

Debra McDermott, Senior Account Clerk

On a motion by President Morris and seconded by Vice President D’Anna, the Board voted 5-0 to end the Executive Session at 10:02pm. No action was taken.

ADJOURNMENT

On a motion by Trustee Warren and seconded by Trustee McCue, the Board voted 5-0 to adjourn the meeting at 10:02pm.

Eugenia Schatoff, Library Director

**NEXT MEETING: REGULAR MEETING & BUDGET HEARING,
MONDAY – MAY 23, 2022**

DRAFT